

**CITY OF COUNCIL**  
**Meeting Minutes**  
**January 9<sup>th</sup>, 2024**

**OFFICIAL OATH OF OFFICE FOR NEWLY ELECTED OFFICIALS**  
**BY MAYOR GARDNER**

**REGULAR COUNCIL AGENDA**

**CALL TO ORDER:** Mayor Gardner called the meeting to order at 6:30 p.m.

**ROLL CALL:** STANFORD, EDWARDS, AND TUBRIDY. A quorum is present.

**CONSENT AGENDA:**

- 1) Minutes of the Council Meeting on December 12<sup>th</sup>, 2023
- 2) Approval of Regular & Special Bills
- 3) Approval of Financial Statements
- 4) Approval of Agenda

*Council Member Stanford moved to approve the Consent Agenda. Seconded by Council Member Tubridy. Voice vote indicated no opposition to the motion, with all members voting aye: Motion Carried.*

**REPORTS**

**ENGINEER** – Andrew Kimmel-Great West Engineering

- Written Report Attached.

**CLERK**- Ashley Scott, City Clerk/Treasurer

- All Airport hangar owners are compliant with proof of insurance.
- Caleb and Ashley will attend Judicial Confirmation at the Courthouse on Friday, January 19th, for the water project.
- Julie and Ashley will attend a district clerk gathering in Midvale on January 12th.
- Per approval with Mayor Gardner, City Hall will be closed on Thursday, January 18th, for audit preparation and year-end tax reporting.

**PUBLIC WORKS**-Caleb Shumway, Public Works Supervisor

- Caleb, Karra, and Sean cleaned out a storage room in the shop to organize and take inventory of all of the parts for the water system.
- Caleb and Karra have been working with the contractors who are building the new clinic to protect our water system and ensure quality. The water lines will not be activated until the contractors pass the required coliform samples.
- Caleb reached out to the company that supplied the flow meters for the wastewater treatment plant, and the issue of data monitoring will soon be resolved.
- Caleb also invited the council members to tour the Drinking Water and Wastewater Systems.

**PUBLIC HEARING**- None

**REGULAR AGENDA**

**1. ELECT COUNCIL PRESIDENT**

*Council Member Edwards motioned to appoint Mendy Stanford as Council President. Council Member Tubridy seconded the motion. Voice vote indicated no opposition to the motion, with all members voting aye: Motion Carried.*

**2. RV DUMP STATION – BID RESULTS**

*Council Member Stanford motioned to accept the bid from Dalrymple Construction in the amount of \$161,697.00 for the RV Dump Station project. Council Member Tubridy seconded the motion. Roll call on the motion resulted as follows: YEAS Stanford, Edwards and Tubridy. Motion carried*

**3. PROPOSED DUPLEXES ON SOUTH HORNET CREEK STREET – PARKER ARRIEN**

Parker Arrien proposes building seven duplexes at 415 South Hornet Creek Street. The City Council is open to the possible development of the property.

*Council Member Stanford motioned to go into executive session pursuant to Idaho code 74-206(1)(a) at 6:46 p.m. Council Member Tubridy seconded the motion. Roll call on the motion resulted as follows: YEA Stanford, Edwards and Tubridy. Motion Carried*

*Executive session ended at 7:01 p.m.*

**EXECUTIVE SESSION**

**AIRPORT MANAGER**

This agreement is for Kathy Hughes to act as an independent contractor to the City to provide Airport Management Consulting. *Council Member Stanford motioned to approve the City of Council to privately contract with Kathy Hughes as airport manager at the Council Municipal Airport, Beginning January 1st, 2024, and expiring December 31st, 2024. Council Member Tubridy seconded the motion. Roll call on the motion resulted as follows: YEAS Stanford, Edwards and Tubridy. Motion carried.*

*Council Member Stanford moved to adjourn the meeting at 7:02 p.m. Council member Edwards seconded the motion. Voice vote indicated no opposition to the motion, with all members voting aye. Motion Carried.*

Minutes submitted by:   
Ashley Scott ~ City Clerk

Minutes approved by:   
Bruce Gardner ~ Mayor



Water Project- The judicial confirmation hearing is scheduled for January 19th, 2024 at 11 a.m. Great West will attend to respond to any questions the judge may have.

Bids were opened today for the RV Dump Station Improvements. The apparent low bidder is Dalrymple Construction.



**Andrew Kimmel, PE**

Business Unit Manager

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