

**CITY OF COUNCIL**  
**Meeting Minutes**  
**April 2<sup>nd</sup>, 2024**

**REGULAR COUNCIL AGENDA**

**CALL TO ORDER:** Mayor Gardner called the meeting to order at 6:30 pm.

**ROLL CALL:** STANFORD, EDWARDS, AND TUBRIDY. A quorum is present.

**CONSENT AGENDA:**

- 1) Minutes of the Council Meeting on March 12<sup>th</sup>, 2024
- 2) Approval of Regular & Special Bills
- 3) Approval of Financial Statements
- 4) Approval of Agenda

*Council Member Stanford moved to approve the Consent Agenda. Seconded by Council Member Tubridy. Voice vote indicated no opposition to the motion, with all members voting aye: Motion Carried.*

*Council Member Stanford motioned to go into executive session pursuant to Idaho code 74-206(1)(a)(f) at 6:30 pm Council Member Tubridy seconded the motion. Roll call on the motion resulted as follows: YEA Stanford, Tubridy and Edwards. Motion Carried*

*Executive session ended at 6:49 pm.*

**REPORTS**

**AIRPORT/AIRPORT COMMISSION** – Kathy Hughes, Airport Commission

- Written Report Attached.

**CLERK-** Ashley Scott, City Clerk/Treasurer

- As a reminder, City Hall will be closed for training on April 8-11th, April 24th, and May 7th.

**PUBLIC WORKS-**Caleb Shumway, Public Works Supervisor

- Caleb has continued supervising the contractors that have been working at the clinic. The contractors have been taking the correct steps to clean the water line.
- Public works ordered 3, 2000 lbs. bags of cold patch asphalt, it was delivered today.
- Caleb has been working with Andrew Kimmel on where to place the new potable water well and water tank.
- Public Works and Andrew Kimmel are having a pre-construction meeting with Dalrymple Construction before they begin building the new water-fill station.
- Public works will be at training in Boise from April 3<sup>rd</sup> through the 5<sup>th</sup>.

**PUBLIC HEARING-** None

**REGULAR AGENDA**

**1. FY 2022-2023 AUDIT PRESENTATION – JORDAN ZWYGART**

Jordan Zwygart, with Zwygart and Associates, presented the annual audit for City Financials.

**Council Member Stanford moved to adopt the Annual Audit Report for the fiscal year ending September 30th, 2023. Council President Edwards seconded the motion. Roll Call on the motion results as follows: YEA: Stanford, Edwards, Tubridy: Motion Carried**

**2. RYAN ZOLLMAN-LAW ENFORCEMENT CONTRACT**

Sheriff Zollman spoke to the Council about the current contract and how he would like to utilize the dog pound. There have been very few issues with dogs. He would like the availability of the dog pound and a list of city employees to contact when dogs are impounded.

**3. DARIN CODER-CFO OREPAC-CITY LAND AND BUILDINGS**

Doug Davis is representing Darin Coder from Orepac. Orepac recently purchased Western Timber and wants to buy City property and the business park. Clerk Scott will look further into deeds/instruments about the restrictions on the property. We are uncertain if the City will utilize part of the land for our upcoming water project.

**4. CHEYENNE BENNION – 403 N. DARTMOUTH, PURCHASE/PLANS**

Cheyenne Bennion recently purchased 403 N. Dartmouth; she presented ideas to the City Council of her intentions for the future building. She would like to develop a short-term rental space.

**5. CHEYENNE BENNION – COUNCIL CHAMBER OF COMMERCE – 4<sup>TH</sup> OF JULY PARKING**

Cheyenne Bennion presented on behalf of the Council Chamber of Commerce. They would like to see no parking along Illinois Ave. in front of businesses during parade hours for the 4<sup>th</sup> of July Parade. Sheriff Zollman expressed his concerns that if an Ordinance is not in place, the Sheriff's Office will be unable to enforce no parking. Councilmembers do not want to move forward with an Ordinance at this time, and they would like the Chamber members to use cones and signage to try and resolve the issue.

**6. JOHN MOYLE-106 ILLINOIS AVE, PLANS**

John Moyle is in the process of purchasing 106 Illinois Ave; he presented ideas to the City Council regarding his intentions for the building in the future. He would like to develop a short-term rental space for larger gatherings. He has three parking spaces available in the rear of the property.

**7. JESSICA ROGERS – MINDFIT – PRESENTATION**

Jessica Rogers presented information to the City Council about her mental health seminar coming to Cambridge, ID. She was encouraging community members to attend.

**8. HIDDEN HEROES PROCLAMATION REQUEST**

Mayor Bruce Gardner read the Hidden Heroes Proclamation, and the City Council adopted it.

**Council Member Stanford moved to adjourn the meeting at 7:46 pm. Council member Edwards seconded the motion. Voice vote indicated no opposition to the motion, with all members voting aye. Motion Carried**

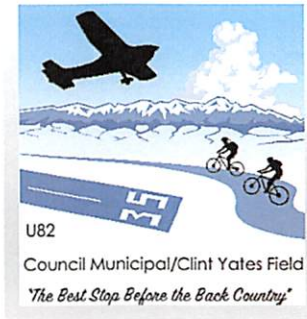
Minutes submitted by:

  
Ashley Scott ~ City Clerk

Minutes approved by:

  
Bruce Gardner ~ Mayor





## Airport Commission Report to City Council - April 2nd, 2024

- There was Transportation Security Administration (TSA) inspection of the airport March 13th, 2024 at 11am. Kathy, Ashley, Julie, Caleb were present and met with Renee Wegener, the local agent. The last U82 inspection was in 2013, all airports in the National Plan of Integrated Airport Systems (NPIAS) are supposed to be inspected every three years, if a flight school is present that teaches foreign students the inspection is annually. There are recommendations (not requirements) for fencing, signage and other self-inspection criteria contained in the TSA document "*Security Guidelines for General Aviation Airport Operators and Users*" [https://www.tsa.gov/sites/default/files/2017\\_ga\\_security\\_guidelines.pdf](https://www.tsa.gov/sites/default/files/2017_ga_security_guidelines.pdf). Renee was complimentary of the airport's cameras (weather, individual hangar), pilot community involvement and the collaboration between the City and Airport Commission.
- Ashley, Kayla and Kathy met to review the annual Capital Improvement Plan that was due to the Idaho Transportation Department/Aeronautics on March 29th, 2024

Highlights listed below:

- Moved Pavement Rehab construction to 2025 per FAA review call
- Kept Masterplan Update to begin in 2026 as previously requested (usually a 18-24 month process)
- 2027 is still shown as a carry over year with no project
- 2028 still projected to begin a seal coat design project (this is proactively maintaining new pavements on a 4 year seal coat cycle, max is 5 years and its good to get new pavement sealed prior to that 5 years)
- Added 2028 non-AIP taxilane extension project (as illustrated in attached exhibit) per previous understanding of wanting to extend the hangar development access. This is intentionally scheduled after the master plan. The approach would be to apply for a State grant to get this funded.
- Added 2029 seal coat construction
- Added 2030 placeholder as a carryover funding year

As a reminder, the national Airports Capital Improvement Plan (ACIP) is an internal FAA document that serves as the primary planning tool for identifying and prioritizing critical airport development and associated capital needs for the National Airspace System. It also serves as the basis for the distribution of grant funds under the [Airport Improvement Program \(AIP\)](#).

- Danny Beachy, Terry Power and Caleb worked on the runway edge lights and discovered there was a short in the lights to the northern windsock that was tripping

the transformer. The windsock light was disconnected, the runway edge lights are operational again and the NOTAM was rescinded.

- Fuel sales since January 1st is 523 gallons, net revenue to the airport \$360.
- \$35 in courtesy car donation received since the last City Council meeting. \$110 has been donated through the courtesy car year to date.
- The Treasure Valley Pilots group is planning to fly into Council on April 13th to have breakfast in town.
- The next Airport Commission meeting will be held April 22nd, 2024, at 6:30 pm at the airport in Hangar 5, with a Zoom meeting invite as an option. All are invited to attend!

Join Zoom Meeting

<https://us02web.zoom.us/j/81364747167?pwd=NmVEdlcrdkJybzBLRldpeFhJT2R2UT09>

Meeting ID: 813 6474 7167

Passcode: 146514

Or by phone 1-669-444-9171

- The direct website link for the U82 weather system is: <https://map.eye-n-sky.net/SitePages/Council>

Kathy Hughes, Terry Powers, Murray Carter

U82 Airport Commission  
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