

CITY OF COUNCIL
Meeting Minutes
July 12th, 2022

BUDGET WORKSHOP STARTED - AT 5:30 P.M

Council Members Present: Council President Huter, Council Member Pfeifer, Council Member Stanford, and Council Member Mahon via Zoom.

Present: Julie Pate, Pat DeHaas, Tami Testa, and Andrew Kimmel from Great West Engineer Firm.

Clerk Testa presented worksheets to the City Council. The projections for Sales Tax/Revenue Sharing, State Liquor, and Highway User revenue have increased. Testa also presented a spreadsheet for water and sewer rates. The City Council discussed the water and sewer rates in depth. The City has received preliminary property tax information from Adams County. The projected amount that the City can levy for property tax revenue is \$197,755. This includes the highest non-exempt property tax levied for the prior three years + 3% + new construction – ag replacement and personal property replacement.

Council Member Stanford made a motion to amend the agenda and add an executive session to the agenda to discuss personnel evaluation. Council President Huter seconded the motion. Roll Call on the motion results as follows: YEA: Huter, Pfeifer, Stanford, and Mahon: Motion Carries

Council Member Stanford motioned to go into Executive Session -Pursuant to Idaho Code 74-206 (1) (b). Council Member Pfeifer seconded the motion. Roll Call on the motion results as follows: YEAS: Huter, Stanford, Mahon, and Pfeifer: Motion Carries

The City Council came out of executive session and continued discussion concerning the budget. After discussion, the City Council instructed Clerk Testa to include the following in the budget.

- Water base rate increase of 5%, and sewer base rate increase of 3%.
- 3% + New Construction = \$197,755 property tax levy
- 5.9 % COLA Raises for employees

The workshop closed at 6:24 P.M.

CALL TO ORDER: Council President Huter called the meeting to order at 6:30 P.M.

ROLL CALL: HUTER, PFEIFER, STANFORD, AND MAHON VIA ZOOM. A quorum is present.

CONSENT AGENDA:

- 1) Minutes of the Council Meeting on June 14th, 2022
- 2) Approval of Regular & Special Bills
- 3) Approval of Financial Statements
- 4) Approval of Agenda

Council Member Stanford made a motion to amend the agenda to add consideration of the tentative/proposed FY 2022-2023 budget to the agenda due to the publication deadlines for the August budget hearing. Council Member Pfeifer Seconded the motion. Roll Call on the motion results as follows: YEA: Huter, Pfeifer, Stanford, and Mahon: Motion Carries

Council Member Stanford moves to approve the Consent Agenda. Seconded by Council Member Pfeifer. Voice vote indicated no opposition to the motion, with all members voting aye: MOTION CARRIES

REPORTS

PUBLIC WORKS - Pat DeHaas, Public Works Supervisor

- We are working on fixing the Business Park building C driveway.
- Stibnite Foundation will review and decide who will receive grant funding from the current year grant applications.

ENGINEER – Andrew Kimmel

- Written Report Attached.

CITY CLERK – Tami Testa, City Clerk/Treasurer

- QTPod should be installed at the airport on July 19th. Terry Power extended the concrete that was needed for the installation.
- A letter has been drafted and delivered to a hanger owner that is not in compliance with his lease.

AIRPORT COMMISSION – Kathy Hughes

- Written Report Attached.

REGULAR AGENDA

1. RV DUMP STATION DISCUSSION

Adams County Parks and Recreation Board Member Ryan Zollman presented a letter from Adams County Parks and Recreation stating they decided not to continue operating the RV dump station at the Boise Cascade Park. The letter cited lack of volunteers to maintain the RV dump station. Prior conversations between the City and the Adams County Parks and Recreation indicated that the City would be willing to take control over the RV sump station because it is located on City property, and it is a needed service for the community. The RV dump station has been closed for several months due to the line being plugged. *Council Member Stanford made a motion to take over the RV Dump Station according to the letter submitted. City workers are to start making repairs and get the dump station open. Council Member Pfeifer seconded the motion. Voice vote indicated no opposition to the motion, with all members voting aye. Motion Carries*

2. TRAILSIDE RV PARK EXTENSION/ROSETTA WHITE

Rosetta White presented a draft concept/proposal to expand the Trailside RV Park. She is currently looking at purchasing an adjacent parcel and would like to expand to add 37 spaces and 2 mobile homes, or 21 mobile homes. They would also like to add 5 RV spaces to the north side of the current park, and 4 small cabins, or 8 RV sites. City Engineer, Andrew Kimmel explained that per City code any improvements or expansion of the park would require bringing the park up to code. Mr. Kimmel also explained that if an RV park has 25 or more spaces, then they would need a licensed operator, per state statute. He also stated that the current park already exceeds the allowed density in the code. The current park was established prior to the code being adopted. Clerk Testa provided an email from the City's legal counsel stating that the current RV park is a non-conforming use since it does not meet the current code requirements for density. If the City wants to allow the park to expand, they will need to amend the code that would allow an RV park to exceed the density with a Conditional Use Permit; however, this will not alleviate the requirement to bring everything else up to code.

3. **NEWSTRIPE 4600 SELF-PROPELLED AIRLESS STRIPING MACHINE**

Council Member Stanford made a motion to purchase the new stripe 4600 self-propelled airless striping machine. Council Member Mahon seconded the motion. Voice vote indicated no opposition to the motion, with all members voting aye. Motion Carries

4. **TENTATIVE/PROPOSED BUDGET**

Council Member Stanford motioned to approve the FY 2022-2023 proposed budget for publication. Council Member Pfeifer seconded the motion. Voice vote indicated no opposition to the motion, with all members voting aye. Motion Carries

Council Member Stanford moved to adjourn the meeting at 7:12 P.M. Council Member Pfeifer seconded the motion. Voice vote indicated no opposition to the motion, with all members voting aye. Motion Carried.

Minutes submitted by:


Julie Pate ~ Deputy Clerk

Minutes approved by:


Bruce Gardner ~ Mayor



Engineer's Report-

Not much has been going on during the last month. Great West met with The Developer and Engineer for Council Heights Subdivision to discuss water, sewer, and road improvement requirements. The developer is anticipating providing draft plans for review in 3 months. The Findings of Facts have not been completed, but we will work with Tami and the City Attorney to provide a draft for Council Consideration at the August meeting. The findings of facts are not delaying the subdivision from moving forward.



Andrew Kimmel, PE

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COUNCIL AIRPORT COMMISSION
Report to City Council
August 2022

- There is increased flying activity at the airport, especially now with the new fuel card reader. With Avgas prices at \$5.70 a gallon (from when the card reader stopped working a few months ago) U82 has the cheapest gas around. Almost have the tank has been emptied since the system came back online a week ago.
- \$96 in donations have been collected from the courtesy car since the last report to Council in June. The money has been handed into the City Clerk's office.
- Angela Price donated two more bikes to the airport, in addition to the two Ron Hundahl donated last year. They are all currently stored in the bathroom but a request to the Idaho Aviation Association (IAA) has been made to get a stand-along bike shed. The location for this shed will be coordinated with the City Clerk and Public Works department.
- There will be a fly-in event at the airport on Sept 10, with the intent U82 will also be a stop for the Payette Airport's poker run being held the same day.
- The Airport Manager and the Fire Chief conducted inspections of all but two of the hangars at the airport yesterday. The remaining two will be inspected upon scheduling coordination with the hangar owners. In preparation for these inspections many of the hangar owners cleaned the areas around their hangars and mowed/cut weeds as required by the Lease Agreements.
- A third camera will be installed on Hangar 5 that will look to the northwest of the airport, a common approach/departure path for aircraft.
- The direct website link for the U82 weather system is:
<https://eye-n-sky.net/Council-U82.php>
- The next Airport Commission meeting will be held August 29, 2022 at 6 pm at the airport, with a Zoom meeting invite as an option. All are invited to attend.