

**CITY OF COUNCIL
Adams County Courthouse
Meeting Minutes
September 14, 2021**

PUBLIC HEARINGS

CITY COUNCIL AND STAFF PRESENT:

Mayor Gardner, Council President Huter, Council Member Pfeifer, Council Member Stoker, and Council Member Stanford. Stephanie Bonney, City of Council Legal Counsel, Andrew Kimmel, City Engineer, Clerk Testa, Julie Pate, and Pat DeHaas.

Public Hearing (second) to accept public comment on the proposed zone change request submitted by William Abide to allow for multi-family dwellings

A public hearing was held on the rezone application requested by William Abide to hear testimony in regards to the information provided in the petition. The hearing was opened at 6:00 pm. Public testimony was taken. Members of the public discussed traffic issues, environmental concerns, adequacy of water and sewer infrastructure, and the density of dwellings for the location. The applicant responded to several of the comments in his rebuttal. The public hearing was closed at 6:43 pm.

Public Hearing to accept public comment on the proposed zone change request submitted by the Council Community Church to allow for the parcel to be used as a parking lot for the Council community Church

A public hearing was opened at 6:43 pm to accept public comment on the zone change. A member of the public voiced his concerns over dust and a privacy fence. The public hearing was closed at 6:44 pm.

Public Hearing to accept public comments regarding the intent to collect \$1,963.00 in Forgone Property Taxes for the Fiscal Year 2021-2022 to be used to fund operations and maintenance in the city for the General Fund

A Public hearing opened at 6:44 and there were no public comments. The hearing was closed at 6:45 pm.

REGULAR COUNCIL AGENDA

CALL TO ORDER: Mayor Gardner called the meeting to order at 6:46 p.m.

ROLL CALL: HUTER, PFEIFER, STOKER, AND STANFORD. A quorum is present.

SPECIAL PRESENTATION- STIBNITE GRANT RECIPIENTS- Mayor Gardner recognized the Council Elementary School Library and the Council Valley Library as recipients of the Stibnite Foundations 2020 Grant cycle. The Stibnite Foundation awarded \$50,000 in grants to 14 recipients.

CONSENT AGENDA:

- 1) Minutes of the Council Meeting on August 17, 2021
- 2) Approval of Regular & Special Bills
- 3) Approval of Financial Statements
- 4) Approval of Agenda

Council President Huter moved to approve the Consent Agenda. Seconded by Council Member Stanford. Voice vote indicated no opposition to the motion with all members voting aye: Motion Carries

REPORTS

PUBLIC WORKS – Pat DeHaas, Public Works Supervisor

- No report was given.

ENGINEER – Andrew Kimmel

- Written Report Attached.

CITY CLERK – Tami Testa, City Clerk/Treasurer

- The annual audit will be held onsite in November.
- There was one declaration of candidacy filed for mayor by incumbent Bruce Gardner. Two declarations for candidacy were filed for city council by incumbent Mendy Stanford and Kim Mahon.
- Working with Pat on the USDA audit for the wastewater project.

AIRPORT COMMISSION – Kathy Hughes, Airport Commission Chair (via phone)

- Written Report Attached.

REGULAR AGENDA

1. **ABIDE ZONE CHANGE REQUEST-** *Council Member Stoker made a motion to table this request. Council President Huter seconded the motion. Voice vote indicated no opposition to the motion with all members voting aye. Motion Carries*
2. **COUNCIL COMMUNITY CHURCH ZONE CHANGE REQUEST** – Wayne Freeman informed the council they plan on graveling the parking lot and if dust became an issue they would address it. *Council President Huter made a motion to approve the zone change from B-Residential to Commercial. Council Member Pfeifer seconded the motion. Voice vote indicated no opposition to the motion with all members voting aye. Motion Carries*
3. **RESOLUTION #2021-04- INTENT TO COLLECT \$1,693.00 IN FORGONE PROPERTY TAX** - *Council Member Stoker made a motion to adopt Resolution 2021-04, to collect \$1,693.00 in forgone property tax. Council Member Stanford seconded the motion. Voice vote indicated no opposition to the motion with all members voting aye. Motion Carries*
4. **KENNEL LICENSE APPLICATION/308 CALIFORNIA AVENUE** – City Council Members discussed and went over the response forms the City received back. *Council President Huter made a motion to approve the application. Council Member Stanford seconded the motion. Voice vote indicated no opposition to the motion with all members voting aye. Motion Carries*
5. **ADAMS COUNTY ROAD AND BRIDGE LETTER OF SUPPORT REQUEST** –Kraig Spelman requested a letter of support for a grant application to chip seal and paint new center and fog lines for an 11.2 mile corridor starting at Moser Avenue and ending at the Greenwood property on council-Cuprum Road. Mr. Spelman is uncertain at this time if sponsor matching funds will be required as a condition of receiving the grant. *Council Member Stanford made a motion to approve a letter of support from the City. Council President Huter seconded the motion. Voice vote indicated no opposition to the motion with all members voting aye. Motion Carries*
6. **AIRPORT ENGINEERING CONSULTANT RFQ-***Council Member Stanford made a motion to approve J-U-B as the Council Municipal Airport Engineering Consultant.. Council President Huter seconded the motion. Voice vote indicated no opposition to the motion with all members voting aye. Motion Carries*

7. **MOU- COUNCIL AIRPORT COURTESY CAR** –*Council President Huter made a motion to approve the MOU for the airport courtesy car. Council Member Stoker seconded the motion. Voice vote indicated no opposition to the motion with all members voting aye. Motion Carries*
8. **STREET IMPROVEMENTS/UPDATE PRIORITIES FOR GRAND APPLICATION**–*Great West Engineering would like to work with Tami and Pat on updating the priorities and cost estimates in the Master Transportation Plan in preparation for applying for grants this fall. Council Member Stanford made a motion to approve Tami and Pat to work on the Master Transportation Plan in preparation for applying for grants. Council Member Pfeifer seconded the motion. Voice vote indicated no opposition to the motion with all members voting aye. Motion Carries*

Council Member Stanford moved to adjourn the meeting at 7:36 pm. Council Member Pfeifer seconded the motion. Voice vote indicated no opposition to the motion with all members voting aye. Motion Carried.

Minutes submitted by:



Julie Pate ~ Deputy Clerk

Minutes approved by:



Bruce Gardner ~ Mayor



Julie Pate

From: Andrew Kimmel <akimmel@greatwesteng.com>
Sent: Wednesday, September 15, 2021 11:58 AM
To: Julie Pate
Subject: RE: Good Morning
Attachments: image002.gif; image003.png; image004.png; image005.png; image006.png; image007.png

Follow Up Flag: Follow up
Flag Status: Flagged

Wastewater Update:

- Titan technologies submitted their final pay application for the project. Paying the final invoice does not relieve the contractor of meeting any warranty issues.
- The warranty period will end in December, Great West will perform an 11-month walkthrough with Pat near the end of October to see if any items need to be addressed before the 1-year warranty expires.

Water PER

- The first part of next week, Great West will be in town performing fire hydrant flow testing and verifying system pressures in multiple locations. The information gathered will be used to verify the results of the water model.
- The water model will aid in determining what improvements will be required if/when a developer wants to connect to the system
- The Per will include existing water system conditions and also upgrade recommendations that may be needed depending on the age of the infrastructure or anticipated population growth.
- We are keeping an eye on the federal stimulus packages that may be a potential grant funding source for a water project.

Road Improvements

- Great West would like to work with Tami and Pat on updating the priorities and cost estimates in the Master Transportation Plan in preparation for applying for grants this fall.



[We're Hiring!](#)

Andrew Kimmel, PE

Project Manager

d: (208) 297-5791

c: (208) 899-1612

3050 N Lakeharbor Lane Ste 201
Boise, ID 83703

COUNCIL AIRPORT COMMISSION
Report to City Council
September 14, 2021

-The Council Chamber of Commerce has coordinated a "work party" for the last week in September. Planned work includes rehabilitating the Chamber of Commerce Kiosk. Pilots and hangar owners will join to complete extra work such as painting the fuel tank, fuel shed, weed cutting around the hangars, removal of debris around hangars and the area to the west of the hangars between the driveway and the county road), placing high visibility numbers on all the hangars for ease of identification, and installing the new tiedown ropes at all 8 tiedown locations.

-Eric Pedersen has offered to pay for a welcome sign to install at the airport entrance on Airport Road, we will submit designs for consideration to the Airport Manager.

-AvFuel quickly responded to a request to fill the fuel tank after it ran out of AvGas and the normal supplier was unable deliver fuel. They will remain a fuel supplier option in the future should that be required.

-The Airport Commission completed reviews for the two engineering consulting firms that submitted proposals for the airport.

-Two courtesy cars have been offered by John Davis, the District 3 Manager for the Idaho Aviation Association. John has offered to help promote the Council Airport and local community to entice more aircraft to visit the local area.

-Kathy Hughes is finalizing draft business case analyses for both the fuel card reader and t-hangar construction products that could financially benefit the City and generate revenue for the airport.