

CITY OF COUNCIL
Meeting Minutes
October 10th, 2023

REGULAR COUNCIL AGENDA

CALL TO ORDER: Mayor Gardner called the meeting to order at 6:31 p.m.

ROLL CALL: HUTER, STANFORD, AND MAHON VIA ZOOM. A quorum is present.

CONSENT AGENDA:

- 1) Minutes of the Council Meeting on September 12, 2023
- 2) Approval of Regular & Special Bills
- 3) Approval of Financial Statements
- 4) Approval of Agenda

Council Member Stanford moved to approve the Consent Agenda. Seconded by Council Member Huter. Voice vote indicated no opposition to the motion, with all members voting aye: Motion Carried.

REPORTS

ENGINEER – Andrew Kimmel-Great West Engineering

- Written Report Attached.

AIRPORT/AIRPORT COMMISSION – Kathy Hughes, Airport Commission

- Written Report Attached.

CLERK- Ashley Scott, City Clerk/Treasurer

- Julie and I attended ICCTFOA. We received credit for classes that we attended, and the credits we received can be used towards accreditation. Julie received a 10-year service award. We made some excellent connections and enjoyed everything we learned.
- Three of our four computers had hard drives replaced and a new battery installed on the laptop with the local computer shop, Council Computers.
- Water rate increases have been on the back of water bills and posted in the newspaper to notify the public.
- Andrew Kimmel, with Great West Engineering, set conditions that would need to be met by Rosetta White, and her building permit was approved through the City to build Main Street extension duplexes.

PUBLIC WORKS-Caleb Shumay, Public Works Supervisor

- My drinking water distribution license and wastewater treatment license are reinstated.
- Caleb repaired the plow truck. Caleb had the mount and the hydraulic lift cylinder rebuilt, and he welded the hole in the blade.
- I began flushing fire hydrants.
- Public works will be repairing the Museum water leak in the spring.
- There have been problems with installing a service in front of yellow apartments by the car wash.
- Lots of locates for CTC this month.
- Public Works fixed 2 UV ballasts that had been programmed incorrectly at the lagoon.
- We are preparing for winter and will be shutting the water at the RV dump station soon.

- Public Works are currently correcting incorrect road signage on 4th Avenue. The problem was only pertaining to the signage.
- Furnace temperature for building B.

PUBLIC HEARING TO ACCEPT PUBLIC COMMENT ON THE PROPOSED CONDITIONAL USE PERMIT APPLICATION BY DEBRA RITCH AND DELORES GROVE TO ALLOW AN ADULT CARE HOME WITH UP TO 4 CLIENTS AT 107 BRADY ST.

Mayor Gardner opened the Public Hearing at 6:49 p.m.

Comments: Val Murray with Heartland Homecare would like to provide an adult care home facility to house up to 4 adults under supervised care 24 hours a day. She expressed that the seniors do not drive, and cars/parking would be limited to periodic visits from family members. A neighbor was concerned about future expansion on the two empty lots next to the premises, and he was also concerned about the parking situation. No opposition was received by the neighbor. He just wanted clarification.

Mayor Gardner closed the Public Hearing at 6:53 p.m.

PUBLIC HEARING TO ACCEPT PUBLIC COMMENT TO CONSIDER THE FILING OF A PETITION FOR JUDICIAL CONFIRMATION TO MAKE IMMEDIATE AND NECESSARY IMPROVEMENTS TO THE EXISTING WATER SYSTEM.

Mayor Gardner opened the Public Hearing at 6:53 p.m.

Comments: A citizen was inquiring about how much the City would have to pay for their portion of the water system upgrades. Another citizen was curious about how many water connections the City had. That same citizen was inquiring about a strong sulfur smell in her water and how it could pass a recent water test. Andrew Kimmel, City Engineer, responded to these questions. There is no opposition, just clarification.

Mayor Gardner closed the Public Hearing at 7:08 p.m.

REGULAR AGENDA

1. CONDITIONAL USE PERMIT -GROVE/RITCH – 107 BRADY ST.

Debra Ritch, the owner of 107 Brady St., applied for a conditional use permit. On her behalf, Val Murray, the owner of Heartland Home Care, would be the facilitator of the care home located at 107 Brady St. She would like to house up to 4 clients at this location. There will be an employee on site 24 hours a day to care for said individuals, and individuals will have limited visitors, and individuals in the facility cannot drive themselves to address the parking concerns. *Council Member Stanford motioned to approve a conditional use permit for an adult care home with up to 4 residents at 107 Brady St. Council Member Huter seconded the motion. Roll call on the motion resulted as follows: YEAS Huter, Stanford, and Mahon. Motion Carried*

2. RESOLUTION #2023-05 GRANT AGREEMENT ID AIRPORT AID PROGRAM

Resolution #2023-05 is an agreement with the State of Idaho through the Idaho Transportation Department, Division of Aeronautics, accepting the maximum amount of \$200,000.00 to be used under the Idaho Airport Aid Program, FS Program number F24SU82, project number SP01 in the development of the Council Municipal Airport. *Council Member Stanford motioned to approve City Resolution #2023-05 accepting the grant offer through the Idaho Transportation Department, Division of Aeronautics, in the maximum amount of \$200,000.00. Council Member Huter seconded the motion. Roll call on the motion resulted as follows: YEAS Huter, Stanford, and Mahon. Motion Carried*

3. RITTER SUBDIVISION

Aaron Maben, a property owner in Ritter Subdivision, requested to move forward with a phased development plan for Ritter Subdivision. Council members agreed it was a good approach and will await engineered plans and design before the approval process begins.

4. RESOLUTION #2023-06

Resolution #2023-06 designates directional street addresses for 3rd Avenue. The house numbers located on 3rd Avenue, on the east side of Highway 95, shall be designated as being located on East 3rd Avenue. The house numbers located on 3rd Avenue, on the west side of Highway 95, shall be designated as being located on West 3rd Avenue. *Council Member Stanford motioned to approve Resolution #2023-06 designating directional street addresses for 3rd Avenue. Council Member Huter seconded the motion. Roll call on the motion resulted as follows: YEAS Huter, Stanford, and Mahon. Motion Carried*

5. REQUEST TO PASS ORDINANCE #531 UNDER SUSPENSION OF RULES

Council Member Stanford motioned to place Ordinance #531 on its first readings by title only, under suspension of the rules, and to waive their second and third readings. Council Member Huter seconded the motion. Roll call on the motion resulted as follows: YEAS Huter, Stanford, and Mahon. Motion carried

6. REQUEST TO PASS ORDINANCE #531

Updated Noise Ordinance, which will repeal Noise Ordinance #388.
Council member Stanford motioned to adopt Noise Control Ordinance #531. Council Member Mahon seconded the motion. Roll call on the motion resulted as follows: YEAS Huter, Stanford, and Mahon. Motion carried

7. BILL BROWN – PARKING DOWNTOWN COUNCIL

Bill Brown, the owner of The Boardroom at Wilsons on Illinois Avenue in Council expressed his concerns as a business owner, pertaining to people parking in front of the crosswalks on Illinois between the businesses, he inquired if “No Parking” signs could be posted or red paint be applied to the crosswalks to deter citizens from parking there. Mr. Brown also inquired on painting a crosswalk between Ace Bar and The Boardroom at Wilsons. City Engineer, Andrew Kimmel stated that crosswalks are typically not at half blocks. *Council Member Stanford motioned to apply red paint to stair crosswalks and also at the crosswalk at the corner of N Galena. Council Member Huter seconded the motion. Roll call on the motion resulted as follows: YEAS Huter, Stanford, and Mahon. Motion carried*

8. 104 4th AVE

After a recent complaint had been filed with the City, Andrew Kimmel, City Engineer, reviewed the complaints. He addressed the concerns and said the right-of-way encroachment needed to be handled. City Clerk and Andrew Kimmel, City Engineer, drafted a letter asking Mr. Brown to devise a plan to fix the issue and present it at the next City Council meeting. Mr Brown moved forward with correcting the problems before the meeting. Public Works Supervisor Caleb Shumway stated the issues have been resolved. Mr. Brown explained how he felt the City should have handled this issue differently.

Council member Stanford motioned to go into executive session pursuant to Idaho code 74-206(1) (a) at 7:42 p.m. Council member Huter seconded the motion. Roll call on the motion resulted as follows: YEA Huter, Stanford, and Mahon. Motion Carried

Executive session ended at 7:58 p.m.

BUSINESS:

BUILDING INSPECTOR

Agreement with Adams County and the City of Council, whereas the City contracts privately with a building inspector through the Adams County building department. ***Council Member Stanford motioned to approve the City of Council to privately contract with a building inspector through the Adams County Building Department, beginning October 1, 2023, and ending September 30, 2024. Council Member Huter seconded the motion. Roll call on the motion resulted as follows: YEAS Huter, Stanford, and Mahon. Motion carried***

LAW ENFORCEMENT

Agreement with Adams County Sherriff's Office, where the County will provide enhanced law enforcement service within the City's corporate limits. ***Council Member Stanford motioned to approve the City of Council to contract with Adams County Sherriff's Office and reimburse Adams County for enhanced law enforcement service rendered, beginning October 1, 2023, and ending September 30, 2024. Council Member Huter seconded the motion. Roll call on the motion resulted as follows: YEAS Huter, Stanford, and Mahon. Motion carried***

Council President Huter moved to adjourn the meeting at 7:59p.m. Council member Stanford seconded the motion. Voice vote indicated no opposition to the motion, with all members voting aye. Motion Carried.

Minutes submitted by:


Ashley Scott ~ City Clerk

Minutes approved by:


Bruce Gardner ~ Mayor



- IDPR RV Dump Station and Bulk Water Fill Station Project- DEQ provided comments on the first draft of the plans. The plans were resubmitted on September 22. We expect approval for the bulk water fill station within the next few weeks. The City can move forward with ordering the equipment from SaniStar for the second RV dump station.
- Wastewater System- We will work with Caleb to set up a visit with the Trojan UV manufacturer to walk through the equipment and make sure everything is working properly. We will try to coordinate this with another project in the area so that it will lessen the cost of travel to the City.
- Water Project- Pending Judicial Confirmation-Great West will prepare a draft contract for City review in order to keep the project moving. We have also prepared the draft funding package for DEQ (SRF-02 paperwork).
- Transportation Grant Opportunity- The City will need to partner with two other agencies if they want to seek funding for the DOT Assistance for Communities through the Thriving Communities Program. This three-year program has many requirements that the City will need to be prepared for if you want to pursue the grant. Applications are due November 15.



Andrew Kimmel, PE

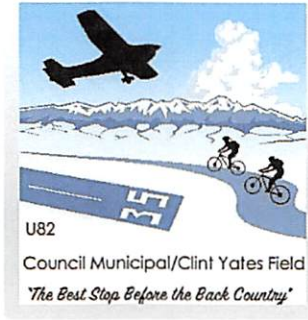
Business Unit Manager

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Airport Commission Report to City Council - October 10, 2023

- \$35 received from donations received from the airport courtesy car \$395 YTD. The \$1,500 donation for the fuel card reader will be sent to the City in the two weeks via the Idaho Aviation Association's 503(c) non-profit.
- The fuel tank was refilled on September 19, 2023 with 1,976 gallons. Current fuel price \$6.43 which is 12% above the City's purchase price which is very competitive and is bringing pilots to U82 to purchase fuel.
- The based aircraft website has 11 aircraft based at Council, two more will be added to the database this month. A minimum of 10 in order to keep our airport classified and preserve the access to state and federal funding.
- Insurance certificates for the hangar owners are being gathered to be submitted to the Clerk with the City of Council being named as additional payer. There are three hangar owners that still need to submit insurance certificates.
- There was an airport users' meeting today at 11 a.m. at the airport with J-U-B, the City, ITD-Aero, the Idaho Aviation Association, a number of hangar owners, pilots and four people who are interested in building hangars at U82 in the future. J-U-B presented a status report and overview of the resurfacing project that will occur in 2024. Once the contract is awarded to a contractor, the public will have the option of contracting private paving work outside the scope of the airport projects.
- The next Airport Commission meeting will be held October 24, 2023, at 6:30 p.m. at the airport in Hangar 5, with a Zoom meeting invite as an option. All are invited to attend.
 - Join Zoom Meeting
 - <https://us02web.zoom.us/j/81364747167?pwd=NmVEdlcrdkJybzBLRldpeFhJT2R2UT09>
 - Meeting ID: 813 6474 7167
 - Passcode: 146514
 - Or by phone 1-669-444-9171
- The direct website link for the U82 weather system is:
<https://map.eye-n-sky.net/SitePages/Council>

Kathy Hughes
Eric Pederson
Terry Powers

U82 Airport Commission
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