

**CITY OF COUNCIL**  
**Meeting Minutes**  
**December 12<sup>th</sup>, 2023**

**REGULAR COUNCIL AGENDA**

**CALL TO ORDER:** Mayor Gardner called the meeting to order at 6:30 p.m.

**ROLL CALL:** HUTER, STANFORD, AND MAHON. A quorum is present.

**CONSENT AGENDA:**

- 1) Minutes of the Council Meeting on November 14, 2023
- 2) Approval of Regular & Special Bills
- 3) Approval of Financial Statements
- 4) Approval of Agenda

*Council Member Stanford moved to approve the Consent Agenda. Seconded by Council Member Huter. Voice vote indicated no opposition to the motion, with all members voting aye: Motion Carried.*

**REPORTS**

**ENGINEER** – Andrew Kimmel-Great West Engineering

- IDPR RV Dump Station and Bulk Water Fill Station Project- The project has been advertised for bidding. There is a pre-bid tour this Thursday (14<sup>th</sup>) at 11 am, which Andrew will attend; members of the City Staff are not required to attend but are more than willing to participate.
- Wastewater System- Great West is working with the equipment manufacturer to see why the flow data is not being recorded properly. The system codes have been sent to the manufacturer, and they are reviewing the information provided by Caleb.
- Water Project- Pending Judicial Confirmation-Great West will prepare a draft contract for City review by the year's end. The agreement will be in draft form and will not be signed until after the judicial confirmation has been finalized.

**AIRPORT/AIRPORT COMMISSION** –Kathy Hughes, Airport Commission

- Written Report Attached.

**CLERK**- Ashley Scott, City Clerk/Treasurer

- We just mailed out Airport Hanger Leases and the CTC tower invoice.
- We have been in contact with both Airport Hangar owners still needing to provide proof of Insurance.
- I will be attending a FEMA meeting with the County and New Meadows in January to go over mapping and floodplain management.
- We now have to file W2's electronically with the Social Security Administration.

**PUBLIC WORKS**-Caleb Shumway, Public Works Supervisor

- I have a shorter report this time, as I am sure you all have noticed we had our first couple of plowing days. That went well, naturally, we will be adjusting as the snow continues but we had very few complaints.
- Sean has started as winter help.

- The courier service has been extremely helpful. The only samples that we will be driving down are our drinking water samples once a month because of the very short hold time allowed by the state.
- Changed out the UV lamps on Bank B at the lagoon. The old ones had exceeded their lifespan by several thousand service hours.
- Met this morning with 2 field technicians from Trojan UV to diagnose the communication issues from the flow meter and UVT meter to the UV controller. A faulty control board was found, and I am waiting for a quote for a replacement control board.

**PUBLIC HEARING-** None

**REGULAR AGENDA**

**1. AIRPORT COMMISSION APPOINTMENT**

*Council Member Stanford motioned to appoint Murray Carter to replace Eric Pederson to serve on the Airport Commission. Council Member Mahon seconded the motion. Voice vote indicated no opposition to the motion, with all members voting aye: Motion Carried.*

**2. ANNUAL REPORT OF THE III-A TRUST WITH AMY MANNING**

Amy Manning presented the 2022-2023 Annual Report of III-A to the Council. III-A is a trust that provides medical, dental and vision services for City employees.

**3. APPROVAL OF CONTRACT WITH FAA FOR ENVIRONMENTAL STUDIES AT AIRPORT**

*Council Member Stanford motioned to approve proceeding with environmental studies at the Council Municipal Airport pending approval and funding by the FAA. Council Member Huter seconded the motion. Voice vote indicated no opposition to the motion, with all members voting aye: Motion Carried.*

**4. CHRIS BOYD – ADAMS COUNTY PROSECUTING ATTORNEY**

Adams County Prosecuting Attorney, Chris Boyd met with the City Council to discuss funding. There has been a shortfall of funds received from the City. Chris determined that was because of how the Sheriff's department notates what Jurisdiction they are in when citing tickets. Chris and his assistant will be reviewing all tickets going forward. He mentioned in the past our agreement was hourly, but it got too costly during busier times and suggested staying at a flat monthly rate.

**5. KENNEL LICENSE – 516 N EXETER**

Staff mailed 19 letters to surrounding property owners within 300' of property location at 516 N Exeter, Council, ID 83612 for approval. 4 letters consenting to approval were received. The City Council members were in favor of the kennel license as long as the animals would be under direct supervision of the homeowners if there was no fence or kennel on the property. *Council Member Stanford motioned to approve the kennel license application at 516 N Exeter, as long as guidelines are followed pertaining to rabies certificates and licensing/kennel licensing. Council Member Huter seconded the motion. Voice vote indicated no opposition to the motion, with all members voting aye: Motion Carried.*

*Council Member Stanford motioned to go into executive session pursuant to Idaho code 74-206(1)(a)(f) at 7:12 p.m. Council Member Huter seconded the motion. Roll call on the motion resulted as follows: YEA Huter, Stanford, and Mahon. Motion Carried*

*Executive session ended at 8:10 p.m.*

**BUSINESS**

**BUILDING INSPECTOR**

Agreement with Adams County and the City of Council, whereas the City is currently contracting privately with a building inspector through Adams County building department. *Council Member Stanford motioned to approve the City of Council to privately contract with a building inspector through Adams County building department, beginning October 1, 2023, and expiring September 30, 2024. Council Member Mahon seconded the motion. Roll call on the motion resulted as follows: YEAS Huter, Stanford, and Mahon. Motion carried.*

**PROSECUTING ATTORNEY**

Agreement with Adams County and the City of Council, whereas the City is currently contracting Prosecutorial Services with a Prosecuting Attorney privately through Adams County. *Council Member Stanford motioned to approve the City of Council to privately contract with a Prosecuting Attorney through Adams County, beginning October 1, 2023, and expiring September 30, 2024. Council Member Huter seconded the motion. Roll call on the motion resulted as follows: YEAS Huter, Stanford, and Mahon. Motion carried.*

**AIRPORT MANAGER**

This item is tabled for further discussion.

**PUBLIC WORKS CONSULTANT**

This agreement is for John Stone to act as an independent contractor to the city for the purpose of providing public works consulting services. *Council Member Stanford motioned to approve the City of Council to privately contract with John Stone, on an as needed basis for public work services. Council Member Huter seconded the motion. Roll call on the motion resulted as follows: YEAS Huter, Stanford, and Mahon. Motion carried.*

*Council Member Mahon moved to adjourn the meeting at 8:11 p.m. Council member Huter seconded the motion. Voice vote indicated no opposition to the motion, with all members voting aye. Motion Carried.*

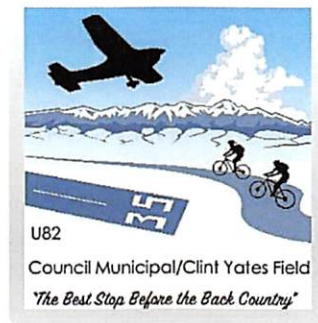
Minutes submitted by:

  
Ashley Scott ~ City Clerk

Minutes approved by:

  
Bruce Gardner ~ Mayor





## Airport Commission Report to City Council - Dec 12, 2023

- \$25 received from donations received from the airport courtesy car \$450 YTD. The \$1,500 donation for the fuel card reader was received by the City via the Idaho Aviation Association's 503(c) non-profit fund.
- The fuel tank was refilled on Sept 19, 2023 with 1,976 gallons. Current fuel price \$6.43 which is 12% above the City's purchase price which is very competitive and is bringing pilots to U82 to purchase fuel.
- A summary analysis of the 2023 fuel sales will be presented at the Jan 2024 City Council meeting.
- The based aircraft website has 13 aircraft based at Council, a minimum of 10 in order to keep our airport classified and preserve the access to state and federal funding. The NPIAS survey took place the first week of December and will be published in the 2024 NPIAS report which is a two-year report, projecting capital improvement projects for the public airports in the US for the next 5 years.
- Insurance certificates for the hangar owners are being gathered to be submitted to the Clerk with the City of Council being named as additional payer. There are two hangar owners that still need to submit insurance certificates.
- There will be no December Airport Commission meeting. The next Airport Commission meeting will be held Jan 22, 2024, at 6:30 pm at the airport in Hangar 5, with a Zoom meeting invite as an option. All are invited to attend!

### Join Zoom Meeting

<https://us02web.zoom.us/j/81364747167?pwd=NmVEclcrdkJybzBLRldpeFhJT2R2UT09>

Meeting ID: 813 6474 7167

Passcode: 146514

Or by phone 1-669-444-9171

- The direct website link for the U82 weather system is:

<https://map.eye-n-sky.net/SitePages/Council>

Kathy Hughes

Terry Powers

*U82 Airport Commission*  
*k@havmc.com 810-516-4028*