

COUNCIL AIRPORT COMMISSION
Council Airport U82, Hangar 2A
Meeting Minutes
April 25, 2022

REGULAR COUNCIL AGENDA

CALL TO ORDER: Kathy Hughes called the meeting to order at 6:05 p.m.

ROLL CALL: HUGHES, PEDERSON, and POWERS. A quorum is present. Also present Paul Hughes, Chip Walters and Murray Carter.

CONSENT AGENDA:

- 1) Minutes of the Airport Commission Meeting
- 2) Approval of Agenda

Commission Member Pederson moves to approve the minutes from the last meeting on Mar 28, 2022. Seconded by Commission Member Powers. Voice vote indicated no opposition to the motion with all members voting aye: MOTION CARRIES

Commission Member Powers moves to approve the Consent Agenda. Seconded by Commission Member Pederson. Voice vote indicated no opposition to the motion with all members voting aye: MOTION CARRIES

REPORTS

None

REGULAR AGENDA

1) Weather Camera/System Proposal

The FAA form 7460-2 was submitted electronically by Hughes and approved. The camera and weather system will be installed on May 20, 2022.

2) Airport Maintenance Items

- a. Fuel card reader - a second bid for a QTPod4000 fuel card reader has been received. The \$20K of CARES Act function can be used for funding the new fuel card reader. The bids will be reviewed and voted on by the City Council at the next meeting to be held on

May 10.

- b. Tie Downs - will be installed, attachment points on the ropes will be modified to make it easier to install/remove
- c. Water pump - the pump has been repaired, and connections will be made to Hangars 2A and 2B once the ground has dried. Upon connection, access fees will be paid to the City. An updated map of the water and septic system will be given to the City Clerk and Public Works Department based upon knowledge gained from recent activities. An accurate map has not been available to the City.

3) Summer 2022 Activity

A September 10, 2022 activity at the airport has been proposed. Wings and Wheels theme with old cars and fly-in, food trucks and an airport open house. Proposed activities can include tours of the Council Museum, Carter Cutler. John Davis, District 2 Manager for the IAA, stated he will support this event as needed. This will be raised with the Airport Manager and City Council for coordination. Hughes will inform the IAA of the date so that can be published on the IAA Website

4) Draft Hangar Sublease Template

A draft hangar sublease template was drafted, reviewed by the Commission and is pending review by the Council City Attorney, J-U-B and the Airport Manager to ensure it meets compliance requirements. There are no updates on this discussion item.

5) Airport Entrance Sign

It is proposed a sign be design and proposed to the Airport Manager to hang on the entrance to the airport off airport road. Hughes offered to donate the cost of having the sign made.

6) Airport Articles

The Reporter-Recorder reporter Lauren Navarro has offered to write an article on the airport activities. The article can also cover the history of the airport and the people involves such as Clint Yate whom the airport is named after. Hughes will draft an article for the IAA electronic FlyLine and for the Chamber of Commerce website. A recommendation was made to write an article about the history of the airport and Clint Yates' contribution to local aviation. Hughes will provide updated information to AirNav, ForeFlight and the IAA about the courtesy bikes and courtesy car availability at U82.

7) General Discussions

- The commission looks forward to meeting J-U-B Engineering and Kayla Brown when they next come to Council.
- Fire fight equipment has been donated to the U82 airport and is currently stored on a trailer next to the courtesy car. Inquiries will be made as to the intended use of this equipment and what training is required.

Commission Member Hughes moved to adjourn the meeting at 6:55 pm. Commission Member Powers seconded the motion. Voice vote indicated no opposition to the motion with all members voting aye. Motion Carried.

Minutes submitted by:  _____
Kathryn G. Hughes

Minutes approved by: Kathryn Hughes, Eric Pedersen, Terry Powers