

CITY OF COUNCIL
Meeting Minutes
June 13th, 2023

THE BUDGET WORKSHOP STARTED AT 6:00 pm

Council Members Present: Council President Huter, Council Member Stanford, Council Member Mahon via Zoom, and Mayor Gardner.

Present: Tami Testa, Julie Pate, and Andrew Kimmel.

Clerk Testa presented worksheets to the City Council. They discussed the water and sewer rates in great depth. Testa gave projections for sales tax/revenue sharing, state liquor, and highway user revenues, but has not received property market values or the L2 worksheets yet from the county clerk . Clerk Testa discussed several things with the council: the airport project, business park, city bathrooms, and the museum. The City Council decided the painting of the museum would have to wait. They are proposing to increase the water base rate by 5%. The council will instruct Clerk Testa before the next council meeting on what they would like included in the proposed tentative budget for any sewer rate increases to be considered at the July council meeting.
The workshop closed at 6:25 pm.

REGULAR COUNCIL AGENDA

CALL TO ORDER: Mayor Gardner called the meeting to order at 6:30 pm.

ROLL CALL: HUTER, STANFORD, AND MAHON via Zoom. A quorum is present.

CONSENT AGENDA:

- 1) Minutes of the Council Meeting on April 11th, 2023
- 2) Approval of Regular & Special Bills
- 3) Approval of Financial Statements
- 4) Approval of Agenda
- 5) III-A Amended JPA Agreement
- 6) III-A Participation Agreement

Council Member Stanford moved to approve the Consent Agenda. Seconded by Council President Huter Voice vote indicated no opposition to the motion, with all members voting aye: Motion Carries

REPORTS

ENGINEER – Andrew Kimmel, Great West Engineering

- Written Report Attached.

CITY CLERK- Tami Testa, City Clerk/Treasurer

- JUB is working on the airport design. We should have the grant offer soon and will put it in a reimbursement request for all design invoiced paid to date.

AIRPORT/ JUB ENGINEERING/AIRPORT COMMISSION – Kathy Hughes, Airport Commission

- Written Report Attached.

PUBLIC HEARING

- None

REGULAR AGENDA

1. **BUILDING PERMIT APPLICATION/MAIN STREET EXTENSION LOTS 1-4**

Clerk Testa has been working with city engineer, Andrew Kimmel and city legal counsel on processing a building permit application submitted for four duplexes to be located on lots 1-4 in the Main Street Extension. Clerk Testa requested review of the plans by the city engineer and legal counsel due to there being planning and zoning concerns that do not meet city code. The applicant was given direction on corrections that needed to be complete before Testa could approve the application. Due to these items being unresolved this item was placed on the agenda for council review/approval. The applicant was present via Zoom to express her concerns with the way the application has been processed and the requirements for approval that staff have requested be corrected on the site plan. After discussion, Kimmel will draft a complete comment letter with all required amendments to the site plan that must be resubmitted for consideration for approval. *Council Member Stanford motioned to deny the building permit application until all items are corrected on the plans. Council President Huter seconded the motion. Voice vote indicated no opposition to the motion, with all members voting aye. MOTION CARRIES*

2. **IDAHO PARKS & RECREATION GRANT OFFER**

Andrew Kimmel presented the Idaho Parks and Recreation grant offer to complete the upgrades at the RV dump station. The project will include a new bulk water fill station and RV dump station similar to what was installed last year. *Council President Huter motioned to accept the Idaho Parks & Recreation Grant for \$170,350.00 with the city contribution being approximately \$15,000.00. Council Member Stanford seconded the motion. Voice vote indicated no opposition to the motion, with all members voting aye. MOTION CARRIES*

3. **DEQ WATER PROJECT FUNDING**

Andrew Kimmel explained the DEQ FY 24 funds to the council. The funding package is approximately 50% grant, with the remaining being a low-interest loan. The city will need to go through the bonding process. A final funding letter will be sent to the city in early July. *Council President Huter motioned to accept the DEQ water project funding. Council Member Mahon seconded the motion. Voice vote indicated no opposition to the motion, with all members voting aye. MOTION CARRIES*

4. **SHORT-TERM RV USE PERMIT FEE DISCUSSION**

This item was tabled for further discussion at the May council meeting after public comment concerns regarding the vacation permit. Discussion continued and the council agreed that the vacation permit section of the proposed ordinance should be taken out of the proposed short term RV use ordinance. Testa was instructed to make this correction and bring the proposed ordinance back at the July council meeting for consideration.

5. **NOISE ORDINANCE REVISIONS DISCUSSION**

The council reviewed the sample ordinances given to them from surrounding communities. City prosecuting attorney, Chris Boyd, suggested using McCall's noise ordinance as reference. He feels it's simple to enforce and prove. Council members instructed staff to purchase a decibel meter prior to the July council meeting, so that the council can get an idea of how loud the referenced decibels are in the McCall ordinance.

6. **BOOSTER PUMP STATION PUMP REPAIR QUOTES**

Andrew Kimmel suggested the city wait to repair or replace the pump at this time. This repair or replacement could be covered during the upcoming water project.

7. **LAGOON UV LIGHT MODULE QUOTE**

Andrew Kimmel believes that the UV light module may still be under warranty and suggested the this be confirmed prior to purchasing a new module. *Council Member Stanford motioned to approve purchasing the module if it's not covered under warranty. Council President Huter seconded the motion. Voice vote indicated no opposition to the motion, with all members voting aye. MOTION CARRIES*

Council Member Stanford motioned to go into executive session pursuant to Idaho code 74-206(1) (a) at 7:30 pm. Council President Huter seconded the motion. Roll Call on the motion resulted as follows: YEA Huter, Stanford, Mahon, and Pfeifer. Motion Carried

Council President Huter moved to adjourn the meeting at 8:04 pm. Council Member Stanford seconded the motion. Voice vote indicated no opposition to the motion, with all members voting aye. Motion Carried.

Minutes submitted by:


Julie Pate ~ Deputy Clerk

Minutes approved by:


Bruce Gardner ~ Mayor



Reports

No report; all items are covered under Business.

Business:

1. **Building Permit Application /Main Street Extension-** The plans were reviewed, and erroneous information was found. A completed comment log will be provided to the applicant for use in resubmitting corrected plans.
2. **Idaho Parks & Recreation Grant Offer-** The City received a grant offer to complete the work at the RV dump station. The project will include a new bulk water fill station, and RV dump station similar to what was installed last year.
3. **DEQ Water Project Funding-** The City was above the fundable list for DEQ FY24 funds. The funding package is approximately 50% grant, with the remaining being low-interest loan. The City will need to go through the bonding process just like you did in 2018 for the wastewater project. A final funding letter will be sent to the City in early July.

Thank you,



Andrew Kimmel, PE

Business Unit Manager

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Airport Commission Report to City Council - Jun 13, 2023

- \$40 received from donations received from the airport courtesy car, \$190 YTD. The \$1,500 donation for the fuel card reader will be sent to the City in July.
- 395 gallons of fuel were sold in the last month, 1,500 gallons of gas have been sold since Jan 1st for a net revenue to the City of \$1,080
- Terry Power replaced battery on the courtesy car, Eric Pedersen sprayed weeds
- Two additional aircraft have been added to the U82 based aircraft report, there are now 12 aircraft based at Council
- Two groups are planning fly-ins in the next month, The Ponderosa Aero Club from Boise and the Idaho 99s (local chapter of the International Organization of Women Pilots)
- Murray Carter will be giving helicopter rides from the airport during the 4th of July celebration
- The next Airport Commission meeting will be held June 26, 2023, at 6:30 pm at the airport in Hangar 5, with a Zoom meeting invite as an option. All are invited to attend.
 - Join Zoom Meeting
 - <https://us02web.zoom.us/j/81364747167?pwd=NmVEdlcrdkJybzBLRldpeFhJT2R2UT09>
 - Meeting ID: 813 6474 7167
 - Passcode: 146514
 - Or by phone 1-669-444-9171
- The direct website link for the U82 weather system is:
<https://map.eye-n-sky.net/SitePages/Council>

Kathy Hughes
Eric Pederson
Terry Powers

U82 Airport Commission
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