

COUNCIL AIRPORT COMMISSION
Council Airport U82, Hangar 2A
Meeting Minutes
July 26, 2021

REGULAR COUNCIL AGENDA

CALL TO ORDER: Kathy Hughes called the meeting to order at 6:05 p.m.

ROLL CALL: HUGHES, PEDERSON, and POWERS. A quorum is present. Also present Paul Hughes, aircraft owner, and Parker Arrien, hangar owner and contractor

CONSENT AGENDA:

- 1) Minutes of the Airport Commission Meeting
- 2) Approval of Agenda

Commission Member Powers moves to approve the minutes from the last meeting on June 28, 2021. Seconded by Commission Member Pederson. Voice vote indicated no opposition to the motion with all members voting aye: MOTION CARRIES

Commission Member Hughes moves to approve the Consent Agenda. Seconded by Commission Member Pederson. Voice vote indicated no opposition to the motion with all members voting aye: MOTION CARRIES

REPORTS

Meeting with Council Chamber of Commerce - Hughes

Kathy Hughes was invited to speak to the Council Chamber of Commerce who met at Sprockets at 6pm on July 15th. Items discussed included the history of the airport, the newly appointed Airport Commission and the ITD/Aero Economic Impact Study which demonstrates the positive financial impact the airport has on the local economy and the services provided to include Life Flight helicopter and fixed-wing service and fire-fighting operations. The Chamber of Commerce is scheduling a work-day to renovate the kiosk. Ron Hundahl has donated two bicycles, helmets and bike maintenance services for pilots flying in to use for the trail and to get into town to shop or eat. Hughes mentioned that the Idaho Aviation Association is being approached to inquire about a courtesy car donation. Also discussed was the future repaving of the apron, runway and taxiways. One member asked if there are more building sites for additional hangars, and expressed the hope that an aircraft maintenance shop and flight school would return to the airport in the future. The Chamber was very receptive of the information provided and welcomed future Commission attendance at their public meetings.

REGULAR AGENDA

1) Airport Capital Improvement Annual Update FY22-27

Information provided by the City Clerk/Airport manager reviewed.

2) RFQ Airport Engineering Consultant Update

Information provided by the City Clerk/Airport manager reviewed.

3) Idaho Department of Transportation/Aeronautics - U82 historical information

Hughes received records about the airport dating back to 1947 which are of historical interest to the hangar owners. These records will be digitally provided to anyone interested in receiving them.

4) Commission Chairperson selection

Hughes was nominated by the Airport Commission and consideration will be on the agenda of the City Council at their next meeting, Aug 10, 2021.

5) Meeting with City Clerk/Airport Manager

The Airport Commission will with meet with Tami Testa and Julie Pate on Aug 3 at 2:30pm.

6) Maintenance Issues/Outstanding Work

a) Taxi/runway end lights - all lights repaired and are operational. The windsock light was also repaired and the NOTAM with the FAA has been rescinded.

c) Tiedowns - ropes and rope clamps received and will be installed .

d) Beacon - the airport beacon light does not turn in a level 360° manner. Powers suggested installing shims in the beacon housing to correct this.

e) Fuel System - functioning well. Question raised about how the fuel prices is set and how much revenue is generated from AvGas sales. This will be brought up at the meeting with the City Clerk.

7) Courtesy Vehicle Donations - bicycles/car

Mr. Ron Hundahl has donated two bicycles and helmets which are being stored in the bathroom. Hughes is still working on a courtesy car donation.

8) Hangar #5 Permit request for hangar improvement and addition of office space - ACTION ITEM.

Parker Arrien discussed proposed work on Hangar #5 to include raising the hangar roof three feet to accommodate a new bi-fold hangar door, new trusses/roof/metal sliding for the walls. Also planned is a 15' x 40' office space to the west that will be used for FAA Medical Certification examinations by Hughes who is an FAA Aviation Medical Examiner. This space will include an exam room, bathroom and utility closet. It will be tied into the water and septic system already in existence. The power supply from the pole by Hangar 6 that crosses behind hangar 5 that supplies Hangar 4 will be buried at the Hughes's expense. Idaho Power work order has been submitted and Ken Thomason has given permission for this.

Commission Member Powers moves to approve recommending the permit approval. Seconded by Commission Member Pederson. Voice vote indicated no opposition to the

motion with all members voting aye: MOTION CARRIES (Hughes recused). Recommendation of approval of this building permit will be forwarded to the City Council for consideration.

9) Adams County Fire Chief Inspection

The Adams County Fire Chief may inspect hangars for safety issues, which has not been done in recent memory. Hangar owners will be educated on the land use agreement as it pertains to this information.

10) Draft Hangar Lease Agreements

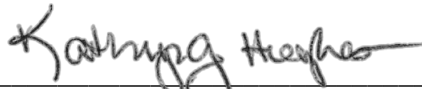
Templates are being reviewed for ease of use by hangar owners if they are considering renting space in their hangars. Per the Zoning Height Ordinance, hangar leases must be reviewed by the Airport Commission and kept on file with the City Clerk.

11) Other Discussions

- Look into what agreements exist for Airport use by fire fighting service
- Understand agreements for Life Flight Services using U82, and if there is a possibility for a dedicate helicopter pad landing site
- Consider renumbering of the Hangars at the airport for easier identification, especially if needed for emergency response
- When the resurfacing is accomplished, will the apron be extended to the northwest to meet Chip Walters hangar?

Commission Member Hughes moved to adjourn the meeting at 7:15 pm. Commission Member Powers seconded the motion. Voice vote indicated no opposition to the motion with all members voting aye. Motion Carried.

Minutes submitted by:


Kathryn G. Hughes

Minutes approved by: Kathryn Hughes, Eric Pedersen, Eric Powers