

CITY OF COUNCIL
Adams County Courthouse
Meeting Minutes
April 12, 2022

PUBLIC HEARINGS

CITY COUNCIL AND STAFF PRESENT:

Mayor Gardner, Council President Huter, Council Member Pfeifer, and Council Member Stanford. Stephanie Bonney, City of Council Legal Counsel, Andrew Kimmel, City Engineer, Clerk Testa, Julie Pate, and Pat DeHaas.

Public Hearing – To accept public comment on the proposed Conditional Rezone and Preliminary Plat for the Council Heights Subdivision submitted by William Abide.

The public hearing was closed at 8:10 pm.

REGULAR COUNCIL AGENDA

CALL TO ORDER: Mayor Gardner called the meeting to order at 8:15 pm.

ROLL CALL: HUTER, PFEIFER, AND STANFORD. A quorum is present.

CONSENT AGENDA:

- 1) Minutes of the Council Meeting on March 8, 2022
- 2) Approval of Regular & Special Bills
- 3) Approval of Financial Statements
- 4) Approval of Agenda

Council Member Stanford moved to approve the Consent Agenda. Seconded by Council Member Pfeifer. Voice vote indicated no opposition to the motion, with all members voting aye: Motion Carries

REPORTS

PUBLIC WORKS – Pat DeHaas, Public Works Supervisor

- John Stone filled in while I was off for surgery. He did a great job.
- We have had issues with the well at the airport. However, we should be able to get things hooked back up and running soon.

ENGINEER – Andrew Kimmel

- Written Report Attached.

CITY CLERK – Tami Testa, City Clerk/Treasurer

- Leonard Petroleum came up to check over the airport fuel system. Unfortunately, it no not repairable. They have submitted a quote for an updated system. The quote came in at 34K. Clerk Testa worked with Kayla Brown on a grant application to fund the new fuel system. Unfortunately, the fuel system did not qualify. However, the airport has 20K in CARES Act funding that could be used to help pay for a portion of it. Clerk Testa will continue to work on finding funds for the airport fuel system.

AIRPORT COMMISSION – Kathy Hughes, Airport Commission Chair

- Written Report Attached.

REGULAR AGENDA

1. **CONSIDERATION OF CONDITIONAL REZONE APPLICATION/WILLIAM ABIDE**
Council President Huter motioned to table the Rezone Application and the Preliminary Plat Application. The preliminary Plat is missing items. Council Member Pfeifer seconded the motion. Voice vote indicated no opposition to the motion, with all members voting aye. Motion Carries

2. **CONSIDERATION OF COUNCIL HEIGHTS PRELIMINARY PLAT APPLICATION/WILLIAM ABIDE**
See above motion

3. **ADAMS COUNTY HEALTH CENTER REQUEST FOR BUILDING PERMIT FEE WAIVER**
Council President Huter made a motion to approve the building permit fee waiver. Council Member Pfeifer seconded the motion. Voice vote indicated no opposition to the motion, with all members voting aye. Motion Carries

4. **FAIR HOUSING PROCLAMATION**
Mayor Bruce Gardner read the Fair Housing Proclamation.

5. **ADAMS COUNTY PARKS & RECREATION RV DUMP STATION**
Discussion was had amongst the Council. They would like to table this issue and have the representatives from Parks and Rec involved to discuss this matter and decide what shall happen to the dump station.

6. **GIS MAPPING/GREAT WEST ENGINEERING**
Andrew Kimmel from Great West Engineering gave the City Council information concerning the proposal for creating a new GIS database for the City. *Council President Huter made a motion to approve purchasing the new GIS Database System. Council Member Stanford seconded the motion. Voice vote indicated no opposition to the motion, with all members voting aye. Motion Carries*

7. **RV USE IN CITY LIMITS/VACATION RENTALS DISCUSSION**
Council Members had a discussion with City Attorney Stephanie Bonney about how to go about handling these matters. Some options could include changing the current ordinance, and requiring permits and business licenses. The Council will revisit this topic soon.

Council President Huter moved to adjourn the meeting at 9:09 pm. Council Member Pfeifer seconded the motion. Voice vote indicated no opposition to the motion, with all members voting aye. Motion Carried.

Minutes submitted by:


Julie Pate ~ Deputy Clerk

Minutes approved by:


Bruce Gardner ~ Mayor



- Great West received comments from DEQ on the Water Facility Plan, we responded and resubmitted the facility plan for their review and approval. After receiving technical approval, we will need to advertise for a public meeting to share the findings and recommendations.
- Great West provided comments on the preliminary plat and ancillary material submitted for the Council Heights Subdivision.
- Great West provided information concerning the proposal for creating a new GIS database for the City.



Andrew Kimmel, PE

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COUNCIL AIRPORT COMMISSION
Report to City Council
April 2022

- The weather system funding for \$3,900 has been fully committed, the 50% deposit was sent to the contractor who will begin installation within 30 days. The determination letter from the FAA is expected soon for the 10 foot pole for the weather sensor, the sensor will not be installed until after the determination letter is received. The system is expected to be fully functional by the beginning of June.
- There has been a significant increase in activity with pilots flying to the airport and using the courtesy car to visit local businesses.
- Kathy Hughes will get another bid for a fuel card reader so there are competitive bids from which to choose should the City Council approve funding in addition to the \$20K from the CARES Act.
- The next Airport Commission meeting will be held April 25, 2022 at 6 pm at the airport, with a Zoom meeting invite as an option. All are invited to attend.