

**CITY OF COUNCIL**  
**Council Emergency Service Building**  
**Meeting Minutes**  
**December 8, 2020**

**CALL TO ORDER:** Mayor Gardner called the regular meeting to order at 6:30 p.m.

**ROLL CALL:** STANFORD, PFEIFER and STOKER. A quorum is present.

**CONSENT AGENDA:**

- 1) Minutes of the Council Meeting on November 10, 2020
- 2) Approval of Regular & Special Bills
- 3) Approval of Financial Statements
- 4) Approval of the Agenda

*Council Member Stanford moved to approve the Consent Agenda. Councilmember Pfeifer seconded the motion. Voice vote indicated no opposition to the motion with all members voting aye: MOTION CARRIES*

**REPORTS**

**Pat DeHaas** – Public Works Supervisor

- Well #4 pump and motor will be replaced in the next few days.
- Will need to start looking for a new backhoe soon. Pat received a quote from Burks Tractor for \$115,000.00. They are offering \$25,000.00 for trade in value of the City's current backhoe. Clerk Testa will look at the budget to see if there is enough money in the budget to purchase a new backhoe this fiscal year. The City will also need to follow all procurement laws.

**ENGINEER** – Andrew Kimmel Great West Engineer Firm

- Contractors for the sewer project are getting close to wrapping up the project. They hope to be done digging by this Friday. They still have a punch list that will need to be taken care of in the spring before the project can be closed out completely. The fence materials are still six weeks out to be delivered. The baffle curtain will also be installed in the spring. The flumes that measure the effluent and influent were installed incorrectly, so Pat has been working with DEQ regarding the flows.
- The City received a letter from DEQ stating that we are now fundable for the last round of grant funds for a water planning grant. The City had applied last year for \$30,000.00. At that time the City was informed that they qualified for funding, and then received notice that DEQ had run out of funds. Another recipient pulled out of their project, so their funds are now available to the City of Council. The City will need to notify DEQ by January 31, 2021 if the City would like to accept the grant. Clerk Testa will add this item to the January agenda for official acceptance.

**CITY CLERK** – Tami Testa, Clerk

- Ipads are here, just need to find time to set them up.
- The new printer was installed yesterday.
- Working with Andrew, USDA, and DEQ for the project closing. USDA will be transferring funds to the City to pay off the DEQ interim financing for the project.

**REGULAR AGENDA**

**1. WATER/SEWER BILLING DISPUTE - SHERRI PENROSE**

Ms. Penrose was not present.

**2. STIBNITE REPRESENTATIVE APPOINTMENT**

*Council Member Stanford made a motion to re-appoint Pat DeHaas to represent the City of Council on the Stibnite Foundation Board. Council Member Stoker seconded the motion. Voice vote indicated no opposition to the motion with all members voting aye.*

**3. ENGINEERING AGREEMENT TO INCREASE RPR AMOUNT**

Great West Engineering Agreement to increase RPR phase due to construction extending beyond Thanksgiving. *Council Member Stoker made a motion to approve the Engineering Amendment to increase the RPR phase due to construction extending past Thanksgiving. Council Member Stanford seconded the motion. Voice vote indicated no opposition to the motion with all members voting aye.*

**4. SHOP FURNACE REPLACEMENT/QUOTE APPROVAL**

Pat DeHaas presented two quotes to replace the oil furnace at the shop. The first quote would replace the oil furnace with a propane furnace only; the second quote would replace the oil furnace with a propane furnace and also add additional ducting to cover more square footage, and to install a 1000 gallon propane tank. *Council Member Stanford made a motion to approve the quote to replace the oil furnace with a propane furnace, add the additional ducting, and to install the 1000 gallon propane tank. Council Member Pfeifer seconded the motion. Voice vote indicated no opposition to the motion with all members voting aye.*

**5. RISK MANAGEMENT PLAN (DEQ REQUIRED FOR PROJECT)**

DEQ provided an example of a Risk Management Plan the needs to be prepared to close out the loan with DEQ.

**6. OPERATION/MAINTENANCE PLAN WITH RECORD DRAWINGS AND OPERATING EMERGENCY PLAN (DEQ REQUIRED FOR PROJECT)**

These items have been submitted to DEQ by Great West Engineering as part of the project closeout. The City will receive a hard copy and an electronic copy of all documents once approved by DEQ.

**7. ZIONS COMMERCIAL CREDIT CARD APPROVAL**

*Council Member Stoker made a motion to approve switching from the US Bank credit card to the Zions Commercial credit card with a limit of \$10,000.00. Council Member Pfeifer seconded the motion. Voice vote indicated no opposition to the motion with all members voting aye.*

8. **RESOLUTION #2020-06 STAY HEALTHY**

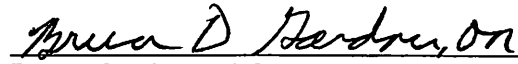
*Council Member Stanford made a motion to adopt Resolution #2020-06 Stay Healthy. Council Member Pfeifer seconded the motion. Voice vote indicated no opposition to the motion with all members voting aye.*

*Council Member Stoker moved to adjourn the meeting at 7:13 pm. Council Member Stanford seconded the motion. Voice vote indicated no opposition to the motion with all members voting aye. Motion Carries*

Minutes submitted by:

  
Tami Testa ~ City Clerk

Minutes approved by:

  
Bruce Gardner ~ Mayor

