

CITY OF COUNCIL
Meeting Minutes
January 8, 2019

REGULAR COUNCIL AGENDA: 7:30 p.m.

CALL TO ORDER: Mayor Gardner called the meeting to order at 7:30 p.m.

ROLL CALL: HANSEN, HUTER, STANFORD and STOKER. A quorum is present.

CONSENT AGENDA:

- 1) Minutes of the Regular Council Meeting on November 13, 2018
- 2) Minutes of the Regular Council Meeting on December 11, 2018
- 3) Approval of Regular & Special Bills
- 4) Approval of Financial Statements
- 5) Approval of Agenda

Council President Huter moved to approve the Consent Agenda. Council Member Stanford seconded the motion. Voice vote indicated no opposition to the motion with all members voting aye: MOTION CARRIES

REPORTS

PUBLIC WORKS – Pat DeHaas

- No Report

ENGINEER – Andrew Kimmel

- No Report

AIRPORT-

- Not present

CITY CLERK – Tami Testa

- No Report

REGULAR AGENDA

1. FY 2018 AUDIT REPORT – JARED ZWYGART

Auditor Jared Zwygart reported on the annual financial statements of the city. The General Fund received more revenue than was budgeted and expenditures were lower, which left a fund balance carryover of \$87,018. Both the Water and Sewer Fund also did well, but Mr. Zwygart did emphasize the need to continue to increase rates for future repairs and reserves. There were no issues and Mr. Zwygart presents a clean opinion of the cities financials. ***Council Member Hansen moved to accept the Annual Audit Report for the year ending September 30, 2018. Council President Huter seconded the motion. Voice vote indicated no opposition to the motion with all members voting aye. Motion Carries***

2. RESELECTION OF WASTEWATER TREATMENT ALTERNATIVE

Andrew Kimmel presented several things that have changed since the draft of the facility plan. DEQ has imposed ammonia limits, additional influent testing has been done, and infiltration and inflow have been evaluated. The city has also requested no lagoon cover, no lift station and to meet the discharge permit compliance CAS agreement schedule. The city will need to choose from Plan # 6 or Plan #7. Mr. Kimmel explains and outlines the following options

Complete Mix/Partial Mix Facility Plan Alternative 6

- Ammonia limit requires covers
- Lift Station required that will handle all I &I flows
- Requires headworks screening
- Will meet discharge permits & CAS
- Facility plan estimates \$4.4 Million
- Current Estimate \$4.8 - \$5.2 Million

Partial Mix Lagoon with Submerged Activated Growth Reactor (SAGR) Facility Plan 7

- No Lagoon cover required
- No Lift Station Required
- No headworks required
- Will meet discharge permit & CAS
- Facility plan estimates \$4.8 million
- Current Estimate \$4.8 Million

The survey and treatment evaluations have delayed the schedule just a bit. The plan is to advertise for bids April/May. Several council members asked Mr. Kimmel for clarification on how these systems will work. Public Work Supervisor, Pat DeHaas was able to fly to Montana and visit a location that has a SAGR system. *Council Member Stanford made a motion to change from the original treatment Alternative 6 and select Alternative 7 – Partial Mix Lagoon with Submerged Attached Growth Reactor, and to accept the \$15,000.00 increase in the contract with Great West Engineer firm for modified the facility plan and the environmental plan; Council Member Hansen seconded the motion. Voice vote indicated no opposition to the motion with all members voting aye: MOTION CARRIES*

3. CITY COUNCIL MEEETING TIME CHANGE DISCUSSION

Discussing was had about changing the time of the regular City Council meeting to an early time. The Council tabled this item until the next meeting due to Mayor Gardner having to leave the meeting for a veterinarian emergency.

4. CITY SOCIAL MEDIA UPDATES DISCUSSION

Discussion was had amongst the Council and staff about having a Facebook page to inform the public of things happening within the city and to remind them of upcoming due dates, rate changes, and projects. Staff would like the page to be for information only, not for responding or negative comments. Andrew Kimmel, the city engineer also thought that would be a great idea with the upcoming project at the lagoon. He also suggested someone from his firm that might be able to help us set it up.


President Huter did ask Public Work Supervisor, Pat DeHaas, on how things are going plowing. The City has received several calls complaining about berms. The City does try to take care of the berms that are located in driveways of handicapped people who have registered their handicap placard with the City. The state no longer plows through downtown and the City has had to take that over. The City will consider hiring someone or subcontracting someone in the future to help with plowing and to evaluate the berm removal situation.

Council Member Stanford moved to adjourn the meeting at 8:55 pm. Council Member Stoker seconded the motion. Voice vote indicated no opposition to the motion with all members voting aye. Motion Carries

Minutes submitted by:


Julie Pate ~ Deputy Clerk

Minutes approved by:


Bruce Gardner ~ Mayor

