

CITY OF COUNCIL
Meeting Minutes
March 10, 2026

REGULAR COUNCIL AGENDA

CALL TO ORDER: Mayor Wilson called the meeting to order at 6:30 p.m.

ROLL CALL: STANFORD, HUTER, EDWARDS, AND TUBRIDY. A quorum is present.

Council Member Stanford motioned to approve the Agenda. Seconded by Council Member Edwards. Voice vote indicated no opposition to the motion, with all members voting aye: Motion Carried.

CONSENT AGENDA:

- 1) Minutes of the Special Meeting on February 10th, 2026
- 3) Approval of Regular Bills
- 4) Approval of Financial Statements

Council Member Stanford motioned to approve the Consent Agenda. Seconded by Council Member Edwards. Voice vote indicated no opposition to the motion, with all members voting aye: Motion Carried.

REPORTS

ENGINEER/GREAT WEST ENGINEERING – Kasey Ketterling

- Great West Engineering did some restructuring, and Kasey Ketterling will take on the role of city engineer. He also introduced Kristina, who is the funding advisor for Great West.

AIRPORT/AIRPORT COMMISSION – Kathy Hughes

- Written Report Attached.

CLERK- Ashley Scott, City Clerk/Treasurer

- We closed building C on the 19th of February. There is only the current city hall remaining.
- City Hall remodel project is still moving along; he is hoping to have it completed within two weeks.
- I plan on setting our budget hearing date with the County Clerk's office for August 11th.
- Kody and Caleb provided a list of updates to the Museum; I am in contact with a contractor. We will hopefully have the bid by the April meeting, as well as a bid for painting the exterior as well. Kody's opinion is to redo the roof tin as the screws need to be redone and the paint is worn off; I need to know if this is something I should proceed with or investigate painting and just redoing the screws.
- City Park restroom remodel started yesterday.
- Our email is currently hosted by Catalis, and we have had a string of issues that have been costly to correct. Our current computer tech company that we work with can host our emails, which will be like how our city attorney's office stores email, and will cost the city about \$30 a month.

PUBLIC WORKS-Caleb Shumway, Public Works Supervisor

- Public Works hosted a class on proper fire hydrant maintenance and use. Cities attended from Donnelly to New Plymouth.
- I attended a class hosted by DEQ on updates to drinking water rules, Lead and Copper, and CCR's.
- Moving forward, I will have to submit more information to DEQ on service lines to maintain compliance with the Lead and Copper rule.
- I have continued working with Great West and John Stone in preparation for staying ahead of the contractor doing the water project.

PUBLIC HEARING TO ACCEPT PUBLIC COMMENT ON A CONDITIONAL USE PERMIT SUBMITTED BY ACHC TO ALLOW AN EMPLOYEE PARKING LOT ON PROPERTY CONTIGUOUS TO THEIR NEW FACILITY.

The public hearing opened at 6:43 p.m.

Lizzy Barnes would like to see more documentation accompanying the application before an informed decision is made. Primarily, she is questioning the need for another parking lot when they already have multiple parking lots

that are not being used fully. She feels like this will be a temporary fix to a larger problem. She would like to see a stormwater management plan, as there are already concerns of water runoff in the area. If the city council approves the conditional use permit, she would like to make sure that the city code is followed and address that a fence needs to be erected to align with the residential character that surrounds the property.

Shawn Stanford stated that he is in favor of the parking lot. He believes it will be safer for emergency services to access the location in the event of an emergency, having the cars confined to a parking lot, rather than randomly parking all over the road, and limiting access.

The public hearing closed at 6:50 p.m.

REGULAR AGENDA

1. ACHC – CONDITIONAL USE PERMIT – PARKING LOT

Mendy Stanford, a councilmember who recused herself from the decision-making process of this application, is also the CEO of ACHC, and explained why the Clinic needs another parking lot. Given the response from the public hearing period, City Attorney Geoff Schroeder let Mayor Wilson know that we could reopen the public hearing to allow more input, and we could also continue the public hearing to a date certain, to allow more documentation to be received on the conditional use permit application. Councilmember Tubridy would like to see a plan for the stormwater, snow removal, signage for the parking lot, and fencing plans before making an informed decision. *The city will continue the public hearing to a date certain of April 14th, 2026, at the next city council meeting.*

2. COUNCIL CHAMBER OF COMMERCE – DIRECTIONAL/WELCOME SIGNS

Katie Church with the Chamber of Commerce is still in the process of obtaining design ideas for the welcome signs in Council. She would like to move forward with directional signs and has asked the city for help with funding and the property placement of the signs. Council Member Tubridy stated that City Staff has too many projects already at this time, but the city would be willing to insert a directional sign that matches what the chamber wants to do in the city-owned sign on the corner of Council Avenue and Hwy 95. Mayor Wilson would like to see the signs move forward quickly, as this was brought to the city's attention two years ago and has not moved forward. Katie explained there was a series of unfortunate events that had prevented the signs from moving forward, but she agreed to make this a priority.

3. CITY OF COUNCIL – CDBG AGREEMENT AND DOCUMENTS

Council Member Stanford motioned to allow the mayor to execute the community development block grant agreement and allow for the continuation of signing needed documents with the Idaho Department of Commerce pertaining to this grant. Council Member Tubridy seconded the motion. Roll call on the motion resulted as follows: YEAS Edwards, Huter, Stanford, and Tubridy. Motion carried

4. CITY OF COUNCIL – PURCHASE OF EQUIPMENT

Public Works Supervisor Caleb Shumway informed the councilmembers that he has found a road grader worth purchasing, but it is in Portland, Oregon. The machine is a 2005 but has low hours. Mayor Wilson has offered to take a quick trip to Portland to go look at the equipment to see if it is worthy of purchasing. *Council Member Tubridy motioned to approve the purchase of a used road grader, not to exceed \$140,000.00. Council Member Stanford seconded the motion. Roll call on the motion resulted as follows: YEAS Huter, Edwards, Stanford, and Tubridy. Motion carried*

5. CITY OF COUNCIL – NEW CITY HALL REMODEL

Clerk Scott informed the councilmembers that our interior remodel is scheduled to be completed within two weeks. The contractor does not feel comfortable finishing a window and flooring in an area where water is intruding from the outside of the building. We have one quote so far to fix the stucco on the outside of the building, and given the amount of the bid, councilmembers would like to see some more quotes. Different options were discussed, including whether the stucco should be removed and new siding should be installed. The structural integrity of the building is a concern if additional screws are applied to the existing cinderblock building.

6. CITY OF COUNCIL – CITY CLEAN-UP

Mayor Wilson is driven to clean up the Council this year and volunteer to help households in need of extra attention. He would like to schedule a meeting with the Commissioners to discuss the possibility of free dump days and/or dumpsters that the citizens could dump in on set days/times. Councilmembers also discussed getting resources lined out for scrap metal collectors, junk cars, etc. Mayor Wilson said Meredith Fisher has some good ideas to help achieve a positive outcome, and he plans on having Councilmember Tubridy assist him with this project.

Council Member Stanford motioned to go into executive session pursuant to Idaho Code 74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement; and pursuant to Idaho Code 74-206(1)(c) to acquire an interest in real property not owned by a public agency; at 7:51 p.m., Council Member Huter seconded the motion. Roll call on the motion resulted as follows: YEA Edwards, Stanford, Huter, and Tubridy. Motion Carried

Executive session ended at 8:17 p.m.

Council Member Stanford moved to adjourn the meeting at 8:17 p.m. Council Member Huter seconded the motion. Voice vote indicated no opposition to the motion, with all members voting aye. Motion Carried

Minutes submitted by:

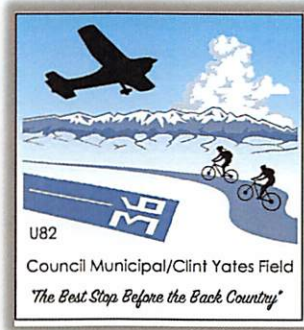


Ashley Scott ~ City Clerk

Minutes approved by:



Malvin G. Wilson ~ Mayor



Airport Commission Report to City Council - Mar 10, 2026

- Airport open house scheduled for May 2, 2026 which will include a pancake breakfast and short takeoff/landing clinic. JUB has offered to support this event. This is the third year it will be held. Email sent to the FAA in Helena about runway markings to mark short takeoff/landing areas at each end of the runway.
- Working on verbiage for the airport to get incorporated in the City Code
- 2026 total: 603 gallons sold to date, \$3,072 total sales with \$326 net revenue to the airport. Approximately 1000 gallons left in tank, Ashley has requested fuel, load to be split with an operator in McCall.
- \$10 in courtesy car donations received in the past month.
- NOTAM in place that the runway edge lights are out of service, will stay in place until the lights are replaced in this spring.
- Tyler Power helping with the design and manufacture of an airport sign to be installed at the entrance on airport road
- The Idaho Airport Management Association conference will be held in Boise April 13-14, 2026. Kathy Hughes is the current IAMA President and will attend to also represent the Council Airport.
- Proposal to build car port, 7460 form submitted to the FAA
- The next Commission meeting will be held Mar 23 at 6:30 pm at the airport in Hangar 5, with a Zoom meeting invite as an option. All are invited to attend!

Join Zoom Meeting

<https://us02web.zoom.us/j/81364747167?pwd=NmVEdlcrdkJybzBLRldpeFhJT2R2UT09>

Meeting ID: 813 6474 7167

Passcode: 146514

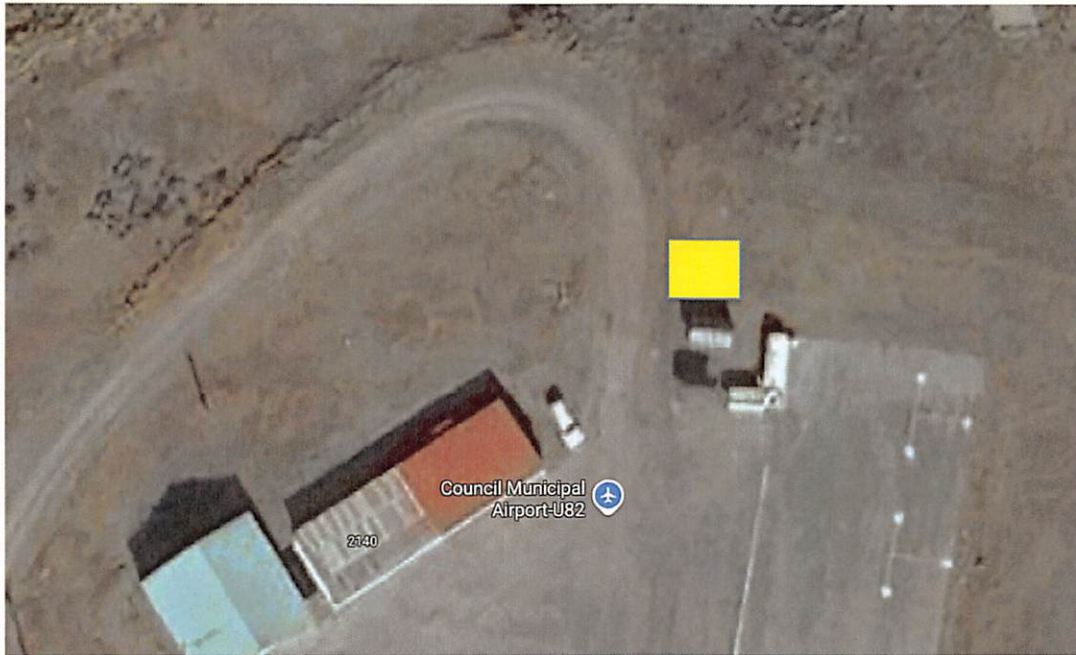
Or by phone 1-669-444-9171

- The direct website link for the U82 weather system is: <https://map.eye-n-sky.net/SitePages/Council>

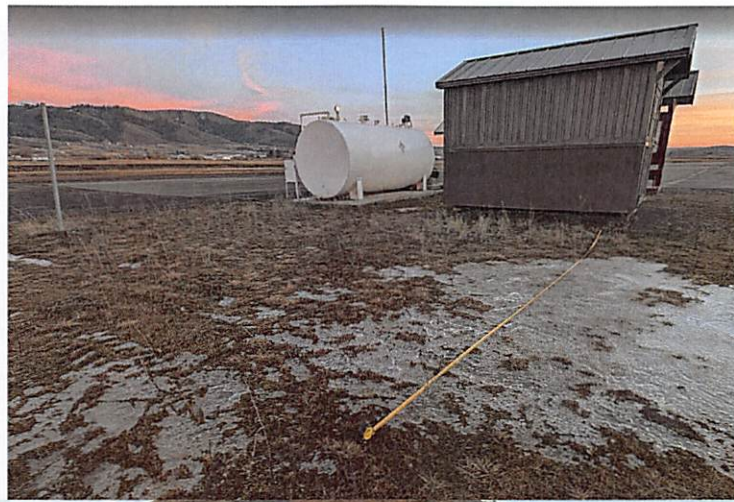
Kathy Hughes, Terry Powers, Chip Powers

U82 Airport Commission
U82manager@gmail.com 810-516-4028

20' deep X 24' wide car port located north of the kiosk and fuel tank



Donated hoophouse framing
Gravel Pad
Frames set in Sono tubes with
concrete
Metal siding covering top/sides



The greenhouse showing the ribs, this structure is 24' wide by 48' long

U82 Airport Commission
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