

CITY OF COUNCIL

Meeting Minutes

April 14, 2026

REGULAR COUNCIL AGENDA

CALL TO ORDER: Mayor Wilson called the meeting to order at 6:30 p.m.

ROLL CALL: STANFORD, HUTER, EDWARDS, AND TUBRIDY. A quorum is present.

Council Member Stanford motioned to approve the Agenda. Seconded by Council Member Tubridy. Voice vote indicated no opposition to the motion, with all members voting aye: Motion Carried.

CONSENT AGENDA:

- 1) Minutes of the Special Meeting on March 10th, 2026
- 3) Approval of Regular Bills
- 4) Approval of Financial Statements

Council Member Stanford motioned to approve the Consent Agenda. Seconded by Council Member Tubridy. Voice vote indicated no opposition to the motion, with all members voting aye: Motion Carried.

REPORTS

ENGINEER/GREAT WEST ENGINEERING – Kasey Ketterling

- Written Report Attached.

AIRPORT/J-U-B ENGINEERING – Kayla Brown

- Written Report Attached.

AIRPORT/AIRPORT COMMISSION – Kathy Hughes

- Written Report Attached.

CLERK- Ashley Scott, City Clerk/Treasurer

- City bathrooms are nearing completion; we will not reopen them until we get cameras installed, CTC is scheduled to come the last week in April and ADT is scheduled for the first week in May for installation, they do require a card on file until a contract is approved, we will shoot for the May agenda for a contract, but I am looking for approval to move forward with this expense.
- I have received a complaint that the garbage cans are getting worn out in town. I did a little research to discover that the Chamber did those cans as a grant. I would like the city to replace the ones in the park and the bathrooms, but if the businesses want cans, they should pay for that expense or work with the Chamber.
- The Mayor and I attended the last commissioner meeting. The County will hold free dump days on the weekend of May 16th & 17th, as well as one in the fall, September 16th. Appliances, besides those containing refrigerant, will be free, as well as up to 4 tires. They will also assist the city with having dumpsters in town. In my own opinion, if someone wants to drop more than 4 tires, I feel like the city should cover the expense. This expense would be the County's cost and cheaper than paying our attorney. Residential only – no businesses.
- The Mayor asked Meredith Fisher to give an update regarding her assistance with a city clean-up.

PUBLIC WORKS- Caleb Shumway, Public Works Supervisor

- Public Works has received the new road grader and has bladed a few alleys with it; it is a good machine.
- Public Works has been busy with the water project, working with the engineers and contractors.
- Justin and John had to respond to an emergency sewer main repair. Justin did a good job holding everything together while I was on paternity leave for two weeks.
- The light posts have been received, and we will begin working to assemble and install the missing ones as soon as possible.

PUBLIC HEARING TO ACCEPT PUBLIC COMMENT ON A CONDITIONAL USE PERMIT SUBMITTED BY ACHC TO ALLOW AN EMPLOYEE PARKING LOT ON PROPERTY CONTIGUOUS TO THEIR NEW FACILITY.

The public hearing opened at 7:00 p.m.

Mendy Stanford presented that Adams County Road and Bridge, as well as Public Works Supervisor Caleb Shumway, have a plan to address the drainage for the parking lot. She stated that they will install employee-only parking signs, and they wish not to follow through with a fence, because city code states “may” and not “shall”; they proposed to add a 30-foot buffer of green space in lieu of a fence.

Cassidy Winter signed in but had no comment.

Camille Collings wanted to state that she agreed with the Barnes at the last public hearing, that she wishes it would remain a green space.

The public hearing closed at 7:07 p.m.

PUBLIC HEARING TO ACCEPT PUBLIC COMMENT ON A CONDITIONAL USE PERMIT SUBMITTED BY JOHN MOYLE TO ALLOW SHORT-TERM/VACATION RENTALS AT 106 ILLINOIS AVENUE IN THE COMMERCIAL ZONE.

The public hearing opened at 7:07 p.m.

John Moyle attended via Teams and gave a proposal on his plans; he would like to advertise as an Airbnb with one residential unit. Also discussed that there will be parking in the back of his property as well as garbage pickup. He has been unsuccessful in finding someone to rent the location for a business and would like to somehow make money with the property rather than have it sit vacant.

Camille Collings gave an update that the legislature recently updated Short Term/Vacation Rentals in Idaho Code and said the City cannot regulate this use referring to HB583.

Cassidy Winter is also a business owner on Illinois Avenue and has a vacant building; she would like to see this as an option moving forward. She stated, “What are we doing to help the Council and the business building owners down there?”

The public hearing closed at 7:14 p.m.

PUBLIC HEARING TO ACCEPT PUBLIC COMMENT ON A PETITION TO VACATE A PORTION OF BRADY STREET BY TOM GROSSEN.

The public hearing opened at 7:14 p.m.

No public comment.

The public hearing closed at 7:14 p.m.

REGULAR AGENDA

1. COUNCIL MUNICIPAL AIRPORT – LIGHTING PROJECT – NOTICE TO PROCEED

Council Member Stanford motioned to approve the mayor to execute the Notice to Proceed with Colvico, Inc. on the Council Municipal Airport Project. Council Member Tubridy seconded the motion. Roll call on the motion resulted as follows: YEAS Edwards, Huter, Stanford, and Tubridy. Motion carried

2. ACHC – CONDITIONAL USE PERMIT – PARKING LOT

Public works supervisor, Caleb Shumway, assured the council members that drainage concerns would be addressed and that he and Adams County Road and Bridge Supervisor had a plan worked out. Mayor Wilson voiced that he has an issue getting rid of a green zone but hopes in the future when the old clinic is torn down, other options can be explored. Council member Huter thought all the concerns had been met aside from the fence. Council member Stanford said on behalf of the applicants that there would be a 30-foot buffer between the property and the parking lot. *Council Member Edwards motioned to approve the conditional use permit application submitted by ACHC to allow an employee parking lot with the following stipulations: installing employee-only parking signs, giving a 30-foot buffer between the neighboring property and the start of the parking lot, as well as installing drainage. Council Member Huter seconded the motion. Roll call on the motion resulted as follows: YEAS Edwards and Huter. NO Tubridy. Motion carried*

3. MOYLE – 106 ILLINOIS AVE – CONDITIONAL USE PERMIT

Discussion was held; Camille Collings expressed that municipalities can't regulate short-term rentals, while Clerk Scott clarified that city attorney Geoff Schroeder has already provided legal advice indicating that this does not apply to this application because we do not currently regulate short-term rentals, and they are already allowed in the residential zone. Cassidy Winters suggested allowing downtown businesses to offer short-term rentals. She expressed concern that downtown is empty and would like to see some of these buildings in use rather than vacant. Council member Tubridy opposed introducing residential uses into the commercial zone, emphasizing his desire to keep that area focused on business activity, and Mayor Wilson agreed. Public works supervisor Caleb Shumway also added that there is no parking downtown during snow removal hours in the winter. Mayor Wilson was worried about downtown commercial loss. Additional concerns were raised about potential competition with the new existing hotel if short-term rentals are permitted downtown. Public works supervisor, Caleb Shumway wanted to address that parking on Illinois could not happen in the winter months from 2:00am to 6:00pm. *Council Member Stanford motioned to approve the conditional use permit application submitted by John Moyle to allow short-term/vacation rentals at 106 Illinois Avenue with the following stipulation: six-year expiration. Council Member Huter seconded the motion. Roll call on the motion resulted as follows: YEAS Edwards, Huter, and Stanford. NO Tubridy. Motion carried*

4. LESTER SHENEBERGER – USE OF CITY PARK

Council Member Stanford motioned to allow Lester Sheneberger the use of city park on Saturday, May 16th from 10:00 am to 11:00 am. Voice vote indicated no opposition to the motion, with all members voting aye: Motion Carried.

5. COUNCIL CHAMBER OF COMMERCE – EXPEDITION GUIDE AD

Katie Church with the Chamber of Commerce is asking the city to pay for half of the ad in the Expedition Guide Ad; this is something the city regularly contributes to. Clerk Scott would like the ad to represent the City of Council by adding our name as well as our website if the city is going to contribute. The current ad just had the Chamber of Commerce's information. Council members also thought this was a good idea. Katie assured the council members that this would not be a problem, and she would have the changes made. *Council Member Stanford motioned to approve a half page ad with the Expedition Guide for \$890, splitting the cost in half with the Chamber of Commerce, making the city contribution \$445. Voice vote indicated no opposition to the motion, with all members voting aye: Motion Carried.*

6. CHANNEL SANDERSON – ELECTRIC CAR CHARGING STATIONS

Channel Sanderson gave a presentation on electric vehicle charging stations. He proposed that the city apply for the newly offered Tesla grants, noting the program could generate additional revenue for the city. Some grants can cover up to 80% of the project. The city would have to come up with 20% down. Council member Tubridy does not like the idea because city staff are already committed to other projects, and pursuing this further would not be a responsible use of resources, given other priorities such as streets and infrastructure. Council member Huter added that the proposed chargers could present compatibility issues, as other vehicle brands may not be able to use Tesla-specific equipment.

7. REQUEST TO PASS ORDINANCE 547 UNDER SUSPENSION OF RULES

Council Member Stanford motioned to place Ordinance 547 on its first reading by title only, under suspension of the rules and to waive its second and third reading. Council Member Edwards seconded the motion. Roll call on the motion resulted as follows: YEAS Edwards, Huter, Stanford, and Tubridy. Motion carried

8. ORDINANCE #547 – VACATE A PORTION OF BRADY STREET

An Ordinance of the city of Council, Idaho, vacating a portion of Brady Street running North-South to the East of Lot 9 of the Brady Addition in the City of Council; and providing for publication by summary and for an effective date. *Council Member Stanford motioned adopt Ordinance 547 Vacating a portion of Brady Street. Council Member Huter seconded the motion. Roll call on the motion resulted as follows: YEAS Edwards, Huter, Stanford, and Tubridy. Motion carried*

9. RESOLUTION # 2026-04 – DECLARATION OF SURPLUS PROPERTY

Council Member Stanford motioned to adopt Resolution 2026-04 Declaration of Surplus Property. Council Member Tubridy seconded the motion. Roll call on the motion resulted as follows: YEAS Edwards, Huter, Stanford, and Tubridy. Motion carried

10. RESOLUTION # 2026-05 – DECLARATION OF SURPLUS PROPERTY

Council Member Stanford motioned to adopt Resolution 2026-05 Declaration of Surplus Property. Council Member Huter seconded the motion. Roll call on the motion resulted as follows: YEAS Edwards, Huter, Stanford, and Tubridy. Motion carried

11. RESOLUTION # 2026-06 – DECLARATION OF SURPLUS PROPERTY

Council Member Stanford motioned to adopt Resolution 2026-06 Declaration of Surplus Property. Council Member Huter seconded the motion. Roll call on the motion resulted as follows: YEAS Edwards, Huter, Stanford, and Tubridy. Motion carried

12. RESOLUTION # 2026-07 – DECLARATION OF SURPLUS PROPERTY

Council Member Stanford motioned to adopt Resolution 2026-07 Declaration of Surplus Property. Council Member Huter seconded the motion. Roll call on the motion resulted as follows: YEAS Edwards, Huter, Stanford, and Tubridy. Motion carried

13. RESOLUTION # 2026-08 – FAIR HOUSING

Council Member Stanford motioned to adopt Resolution 2026-05 Fair Housing. Council Member Huter seconded the motion. Roll call on the motion resulted as follows: YEAS Edwards, Huter, Stanford, and Tubridy. Motion carried

14. FAIR HOUSING PROCLAMATION

Mayor Wilson read the Fair Housing Proclamation

15. CITY OF COUNCIL – REIMBURSEMENT TO ADAMS COUNTY FOR CHIP SEAL

The city has an arrangement with Adams County to trade approximately 1 acre of city-owned land valued at \$110,000 in exchange for the same value of road work to be completed. Adams County obtained bids for the chip sealing of Michigan and Illinois Avenue; the lowest bid came in around \$122,000. *Council Member Stanford motioned to reimburse Adams County for the amount greater than \$110,000 for the chip seal of Michigan and Illinois. Council Member Tubridy seconded the motion. Roll call on the motion resulted as follows: YEAS Edwards, Huter, Stanford, and Tubridy. Motion carried*

16. CITY OF COUNCIL – MUSEUM BIDS

Bids received for a small list of updates needed at the museum. A new roof, window, garage door, and some siding with Wayne's coating are planned to be installed. When that project is completed, the building will be repainted. *Council Member Stanford motioned to award the museum update bid to Lagrone Construction for \$49,000 and to Bryan Adkisson Painting for \$7,500. Roll call on the motion resulted as follows: YEAS Edwards, Huter, Stanford, and Tubridy. Motion carried*

17. CITY OF COUNCIL – CITY HALL REMODEL BIDS

Clerk Scott informed the council members that two bids were received for the Stucco repair at the new city hall location. She reached out to two other contractors who never got back. Council member Huter would like to see another option for siding, like adding siding over the top of stucco. Building Inspector Williams noted that he could go do some drill tests on the side of the building to see what he thought if this was a viable option. Clerk Scott questioned the council members on this because the instructions at the last meeting were to move forward with stucco bids, so we aren't structurally interfering with the integrity of the building. That advice was given by a local contractor as well as a Stucco firm. Council members Stanford and Tubridy agree that moving forward with Stucco is the right option. *Council Member Stanford motioned to award Golden Exteriors in the amount of \$69,987.77 for the Stucco Repair. Roll call on the motion resulted as follows: YEAS Edwards, Stanford, and Tubridy. NO Huter. Motion carried*

18. CITY OF COUNCIL – PUBLIC RESTROOM BID

Lagrone Construction is currently updating the public restroom. He is nearing completion and noticed that the posts outside the building are warping and need to be repainted. His new proposal includes updating the posts, painting them, and painting the outside concrete. *Council Member Stanford motioned to award Lagrone Construction to move forward with replacing the outside beams and painting the concrete for \$5,000. Roll call on the motion resulted as follows: YEAS Edwards, Huter, Stanford, and Tubridy. Motion carried*

Council Member Stanford moved to adjourn the meeting at 9:15 p.m. Council Member Huter seconded the motion. Voice vote indicated no opposition to the motion, with all members voting aye. Motion Carried

Minutes submitted by:



Ashley Scott ~ City Clerk

Minutes approved by:



Malvin G. Wilson ~ Mayor



MONTHLY PROGRESS MEMORANDUM

Date: 4/14/2026
To: City of Council
From: Great West Engineering
Subject: April 2026 Progress Memorandum – Council Water Improvement Project

Work Completed This Month

- The Contractor has mobilized to the site and is coordinating work schedules
- 710 lineal feet of water main has been installed between School Ave and Illinois Ave and adjacent to Mountain View Ln
- Potholing has been completed at various locations to determine existing infrastructure

Next Month's Expected Work

- Continuation of water main replacement
- Installation of a tank level transducer in preparation for work at the tank site

Remaining Project Milestones

- Pressure Reducing Valve (PRV) placement verification
- Standby generator

Current Project Status

- Field Order 1 was issued for clarification and slight realignment at a few project locations
- Clarification was issued for what was included in the "Water Service Connection" bid item
- Change Order 1 is anticipated by the end of the week and will include any potential cost changes for Field Order 1 and the Water Service Connection clarification
- Permit packages have been submitted to both ITD and USACE
- Progress for easement acquisition continues
 - Survey, notification letters, other legal work

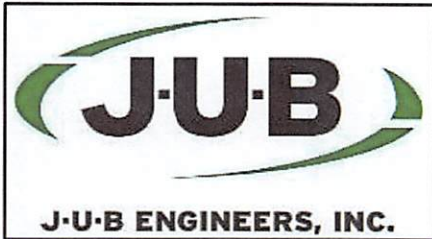


Figure 1: Working with heavy equipment in soft ground conditions



Figure 2: Installation of water main through pasture adjacent to Mountain View Ln





COUNCIL MUNICIPAL AIRPORT (U82)
APRIL 14, 2026
CITY COUNCIL MEETING UPDATE

Pavement Rehabilitation Project

- Work items completed with the exception of permanent paint application which is tentatively planned for May 13 and 14th (work is anticipated to coincide with lighting project and thus lighting project closure). Airport will be closed during permanent paint application.

Schedule Update

- Permanent paint application May 13th-14th, 2026
- Final Closeout Submittal June

2026 Budget Update

- Total project projected to come in roughly \$60,000 under budget
- Remaining ITD Div. of Aero Grant balance (est. \$40,000) will be requested to be utilized for funding lighting/windsock replacement.
- Total City Share \$0.



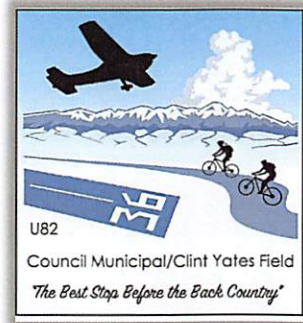
Airport Lighting System Upgrade Project

Schedule Update

- Work scheduled to begin in early May after the STOL event (contingent upon delivery of materials)
- Complete construction by the end of May 2026
- Closeout submitted to ITD by end of July 2026

Budget

- The majority of the project will be funded by existing ITD Division of Aeronautics Grant with no match requirement.
- The remainder is anticipated to be funded by approximately \$40,000 remaining in the pavement grant. This is contingent upon the state granting an addendum to utilize remaining funds to fund the deficit; however, that request cannot be made until the final paint is completed/final payment made to contractor and the pavement project closed out.
- Project is anticipated to come in right at budget and being funded entirely by ITD grants with no City dollars; however, this does not include any contingencies and is contingent upon ITD approval to utilize remaining grant funds for lighting project.



Airport Commission Report to City Council - Apr 14, 2026

- Mayor Wilson and Council Member Tubridy attended the March Airport Commission Meeting which included a walking tour of the airport
- Airport open house scheduled for May 2, 2026 which will include a pancake breakfast and short takeoff/landing clinic. JUB has offered to support this event. This is the third year it will be held. Runway STOL markings will be painted, grass infield marked out to 1,300 in length. Grass will be cut and rolled. Article will be submitted to newspaper and fliers placed in stores around town. Chamber of Commerce will be briefed on event. Old light housing will be used for a fund raiser to build a pergola at the airport for pilots and the public to use.
- Working on verbiage for the airport to get incorporated in the City Code
- 2026 total: 2,081 gallons sold to date, \$10,490 total sales with \$1,257 net revenue to the airport. Approximately 1400 gallons left in tank, Ashley has requested fuel, which will be managed to have some available for the open house
- \$45 in courtesy car donations received in the past month, \$85 to date. The battery for the courtesy car was replaced
- NOTAM in place that the runway edge lights are out of service, will stay in place until the lights are replaced in this spring.
- The Idaho Airport Management Association conference was held in Boise April 13-14, 2026. Kathy Hughes is the current IAMA President and attended to also represent the Council Airport. A summary of the meeting will be provided to the Council.
- The next Commission meeting will be held Apr 27 at 6:30 pm at the airport in Hangar 5, with a Zoom meeting invite as an option. All are invited to attend!

Join Zoom Meeting

<https://us02web.zoom.us/j/81364747167?pwd=NmVEdlcrdkJybzBLRldpeFhJT2R2UT09>

Meeting ID: 813 6474 7167

Passcode: 146514

Or by phone 1-669-444-9171

- The direct website link for the U82 weather system is:

<https://map.eye-n-sky.net/SitePages/Council>

Kathy Hughes, Terry Powers, Chip Powers

U82 Airport Commission
U82manager@gmail.com 810-516-4028