

**CITY OF COUNCIL**  
**Meeting Minutes**  
**December 9, 2025**

**REGULAR COUNCIL AGENDA**

**CALL TO ORDER:** Mayor Gardner called the meeting to order at 6:30 p.m.

**ROLL CALL:** STANFORD, HUTER, EDWARDS, AND TUBRIDY. A quorum is present.

*Council Member Stanford motioned to approve the Agenda. Seconded by Council Member Huter. Voice vote indicated no opposition to the motion, with all members voting aye: Motion Carried.*

**CONSENT AGENDA:**

- 1) Minutes of the Special Meeting on November 19<sup>th</sup>, 2025
- 3) Approval of Regular Bills
- 4) Approval of Financial Statements

*Council Member Stanford motioned to approve the Consent Agenda. Seconded by Council Member Huter. Voice vote indicated no opposition to the motion, with all members voting aye: Motion Carried.*

**REPORTS**

**AIRPORT/AIRPORT COMMISSION** – Kathy Hughes

- Written Report Attached.

**CLERK-** Ashley Scott, City Clerk/Treasurer

- The sign replacement grant application was submitted to LHTAC the week of Thanksgiving.
- The city audit was completed on Friday, December 5<sup>th</sup>. It went well; we also had to have a single audit because we expended more than 1 million in federal grant money.
- Purchase agreements are expected to be completed this week, in hopes that the County will be able to add them to their agenda on the 15<sup>th</sup>.
- Deputy Clerk is back part-time.
- Airport hangar leases and CTC tower invoices have been sent.
- Mary, with ICRMP, came and went over our liability insurance updates. She is willing to come in person and show the Mayor/Council/Staff how to use our ICRMP portal, provided with training.
- The new website design is up.

**PUBLIC WORKS-**Caleb Shumway, Public Works Supervisor

- Public works is now back to running 8-hour days (winter hours).
- We hired a part-time employee to help out with snowplowing. Instead of being a straight 40-hour per week employee, we will only call to assist with plowing this winter while Justin is learning his route.
- All of the snow removal equipment is ready for snowfall.
- With the Council's approval, I would like to begin looking for a newer road grader, start to check a couple out in person, and get prices of a couple of different options that are nearby.

**REGULAR AGENDA**

**1. ANNUAL REPORT OF THE III-A TRUST WITH AMY MANNING**

Amy Manning presented the 2024-2025 Annual Report of III-A to the Council.

**2. LOGGER'S JUBILEE – REQUEST FOR ALCOHOL USE IN THE BOISE CASCADE PARK**

Trina presented a site map for the Logger's Jubilee at the Boise Cascade Park. She has designated areas for parking, alcohol consumption, parking, kids' area, and the contest. Council members were discouraged that there was no presence from the Sheriff's Office present but decided to move forward with the plans and ask the Sheriff's Office for a presence for the events

on the Fourth of July. *Council Member Stanford motioned to approve the Council Logger's Jubilee to allow for a catered special event permit on July 4<sup>th</sup>, 2026, at the Boise Cascade Park. Council Member Huter seconded the motion. Voice vote indicated no opposition to the motion, with all members voting aye: Motion Carried.*

### **3. LUCAS – 215 N RAILROAD – SEWER LINE**

The Lucas' provided information to the city council about correspondence with the city clerk and city attorney. When they installed their sewer line through an easement years back, it was discussed and approved with the prior property owner for the placement of their sewer line. A new property owner had a recent survey and discovered that the Lucas' sewer line was not installed in the proper easement area and instructed them to move their line. The Lucas' paid to have their line moved within the proper easement area and requested that the city pay for part of the expense. *Council Member Stanford motioned to approve the city of council to reimburse the Lucas' at 215 N Railroad for half of the amount of \$3,993.60 for their sewer line replacement. Council Member Huter seconded the motion. Voice vote indicated no opposition to the motion, with all members voting aye. Motion carried*

### **4. MAGGARD – 201 N RAILROAD – EMERGENCY RV PERMIT APPLICATION WAIVER**

Nate Maggard was displaced from his home on November 28<sup>th</sup> due to a fire; his home was completely lost. The city council has approved waiving the application fee for Nate to pull an Emergency RV Permit and live in his RV on his property for 180 days. At the end of the 180 days, Nate would need to apply for a Transitional RV Permit while he constructs or places a new home. *Council Member Stanford motioned to approve the City of Council to waive the emergency RV permit application fee in the amount of \$100.00 for Nate Maggard at 201 N. Railroad. Council Member Tubridy seconded the motion. Voice vote indicated no opposition to the motion, with all members voting aye. Motion carried*

### **5. MAYOR'S WALKING CHALLENGE – DISBURSEMENT OF FUNDS**

Mayor Gardner participated in a walking challenge through Idaho Blue Cross in the month of November. He walked more than 300,000 steps and was awarded \$1,000. Idaho Blue Cross requires the funding to be spent promoting physical activity in our Community. Clerk Scott has been in contact with Robyn Warner at the School, and feels like the School's new YAC – Council Coalition group could use the funding to promote after-school activities. *Council Member Stanford motioned to approve disbursing \$1,000 to YAC-Council Coalition from the Mayor's Walking Challenge through the Idaho Blue Cross Foundation. Council Member Tubridy seconded the motion. Voice vote indicated no opposition to the motion, with all members voting aye. Motion carried*

### **6. IDAHO BLUE CROSS FOUNDATION – COMPREHENSIVE PLAN GRANT**

*Council Member Stanford motioned to accept the grant offer of \$25,000 from the Idaho Blue Cross Foundation, with the understanding that the funds must be used towards incorporating a health aspect into the city's comprehensive plan. Council Member Tubridy seconded the motion. Roll call on the motion resulted as follows: YEAS Stanford, Edwards, Huter, and Tubridy. Motion carried*

### **7. CITY OF COUNCIL – ALLIED BUSINESS – COPIER LEASE**

*Council Member Stanford motioned to approve the mayor or clerk to execute a new lease agreement with Allied Business Solutions for a new copier. Council Member Huter seconded the motion. Roll call on the motion resulted as follows: YEAS Stanford, Edwards, Huter, and Tubridy. Motion carried*

### **8. CITY OF COUNCIL – EXECUTECH – COMPUTERS**

*Council Member Stanford motioned to approve the city of council to purchase two new computers through Executech. Council Member Huter seconded the motion. Voice vote indicated no opposition to the motion, with all members voting aye. Motion carried*

### **9. RESOLUTION 2025-13 IDAHO GEM GRANT APPLICATION**

A resolution to acknowledge that the city will submit a Gem Grant through the Idaho Department of Commerce. The funds will be intended to reroof and paint the city bathrooms, update and paint the museum, and, if there is money left over, use it towards a new roof on the city shop. *Council Member Stanford motioned to adopt Resolution 2025-13 Idaho Gem Grant Application. Council Member Huter seconded the motion. Roll call on the motion resulted as follows: YEAS Stanford, Edwards, Huter, and Tubridy. Motion carried*

**10. GREAT WEST ENGINEERING – AMENDMENT NO. 1 – PROFESSIONAL SERVICES – COMP PLAN**

*Council Member Stanford motioned to approve amendment no. 1 for professional services with Great West Engineering to incorporate the \$25,000 grant funds received from the Idaho Blue Cross Foundation. Council Member Huter seconded the motion. Roll call on the motion resulted as follows: YEAS Stanford, Edwards, Huter, and Tubridy. Motion carried*

**11. GREAT WEST ENGINEERING – M2 CONSTRUCTION – CONTRACT FOR WATER PROJECT**

*Council Member Stanford motioned to approve the Mayor to sign the contract with M2 Construction for the upcoming water project, once bond work is complete, and the city has received the contract, and the city attorney has reviewed the contract. Council Member Edwards seconded the motion. Roll call on the motion resulted as follows: YEAS Stanford, Edwards, Huter, and Tubridy. Motion carried*

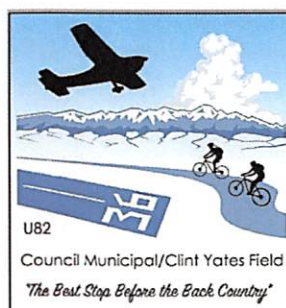
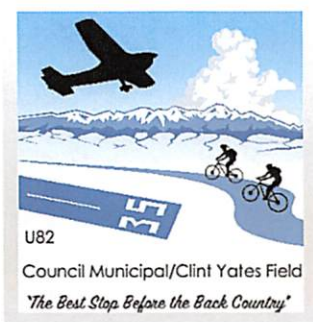
*Council Member Stanford moved to adjourn the meeting at 7:30 p.m. Council Member Tubridy seconded the motion. Voice vote indicated no opposition to the motion, with all members voting aye. Motion Carried*

Minutes submitted by:

  
Ashley Scott ~ City Clerk

Minutes approved by:

  
Bruce Gardner ~ Mayor



## Airport Commission Report to City Council - Dec 9, 2025

- New hangar build will occur in the spring, FAA approval and building permit will be sought over the winter. JUB provided preliminary design information for future taxiway elevation/grade to be reviewed.
- A request to change the runway numbers from 17/35 to 18/36 was sent to the FAA, along with the Airplane Layout Plan (ALP) and revision form.
- NPIAS survey final count will be taken Dec 19. Currently validated 13 aircraft, 10 is the minimum for continued airport classification. This will be closely monitored for the next month.
- Fuel tank refilled on Oct 28, 1,100 gallons of fuel sold since the airport opened mid-Oct. YTD 5,135 gallons sold for a net revenue to the airport of \$3,483.
- \$25 in courtesy car donations received in the past month. \$325 total for 2025.
- NOTAM in place that the runway edge lights are out of service.
- The next Commission meeting will be held **Dec 15, 2025** at 6:30 pm at the airport in Hangar 5, with a Zoom meeting invite as an option. All are invited to attend!

Join Zoom Meeting

[https://us02web.zoom.us/j/81364747167?pwd=NmVEdlcrdkJybzBLRldpeFhJT2R\\_2UT09](https://us02web.zoom.us/j/81364747167?pwd=NmVEdlcrdkJybzBLRldpeFhJT2R_2UT09)

Meeting ID: 813 6474 7167

Passcode: 146514

Or by phone 1-669-444-9171

- The direct website link for the U82 weather system is:

<https://map.eye-n-sky.net/SitePages/Council>

Kathy Hughes, Terry Powers, Chip Powers

U82 Airport Commission  
U82manager@gmail.com 810-516-4028